



F.No.5-242/2013/Estt/6540  
उपायुक्त का कार्यालय  
OFFICE OF THE DEPUTY COMMISSIONER  
दक्षिण अण्डमान जिला  
DISTRICT OF SOUTH ANDAMAN

Port Blair, dated the 17<sup>th</sup> August, 2015

**NOTICE**

WHEREAS, the Second Administrative Reforms Commission in its 12<sup>th</sup> Report titled "Citizen Centric Administration - 'The Heart of Governance'" has recommended adoption of self-certification provision for simplifying procedure communicated by the Secretary to the Government of India vide OM No. K-11022/67/2012-AR dated 10.05.2015.

WHEREAS, it has been emphasized that the provision of self certification of documents by the applicant instead of asking an Affidavit or asking for an attested copy of the documents by a Gazetted Officer not only cost money to the poor citizen but also involves wastage of time of the citizens as well as of the government officials.

WHEREAS, implementation of the above procedure is citizen friendly and the Revenue Department always stood first to serve the citizens of this Islands round the clock.

NOW THEREFORE, the undersigned after careful examination of all the aspects/matters related to the Revenue Department, it has been decided to abolish the practice of Affidavits and to implement Self Certification and Self Attestation in the following cases in the Revenue department so as to keep the District Administration a citizen friendly office.

Sl.No	Types of certificate/cases	Action taken
1	Dependent Certificate	Self Certification instead of affidavit
2	Origin Certificate	Self certification instead of affidavit
3	Bar License	Self certification instead of affidavit
4	Sub Division of Land	Self certification instead of affidavit
5	All cases	Self attestation of required documents in the cases. Verification with the original documents shall be done by the In-charge of the concerned office/section.

Am  
17/8/15  
(Vijay Kumar Bhiduri)  
Deputy Commissioner  
South Andaman

Copy to:-

1. The PA to Commissioner-cum-Secretary (Rev) for kind information of Commissioner-cum-Secretary (Rev), A & N Administration.
2. The Additional District Magistrate, DC (SA) office for necessary action.

3. The Assistant Commissioner (SA)/SDM for necessary action.
4. The Assistant Commissioner (HQ) for necessary action.
5. The Assistant Commissioner, Settlement for necessary action.
6. The Tehsildar, Tehsil office Port Blair for necessary action.
7. The Tehsildar, Tehsil office Ferrargunj for necessary action.
8. The Tehsildar, Tehsil office Hut Bay for necessary action.
9. The Tehsildar, Special Duty, DC(SA) office for necessary action.
10. The Editor, Govt Press for publication for 02 consecutive days.
11. The DIO, NIC for uploading the same in the District website.
12. Notice Board- 06 copies.

OMM  
17/8/11

(Vijay Kumar Bhiduri)  
Deputy Commissioner  
South Andaman

CA  
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