

Minutes of the Meeting of the Trust for Planned Families by 2000 AD held in the chamber of the Secretary (Health) on 19th December, 2008 at 4.30 PM.

The following were present: -

1. Shri Ved Prakash, Commissioner –cum-Secretary (Health) On Chair
2. Shri. K. Sree Ramvau Senior Accounts Officer, Secretariat Member
3. Smti. Shanta Singh, Chairperson A&N SSWAB - do -
4. Smti. Ramawati Borade, Social Worker - do -
5. Shri. Narayanan, NIC, Senior Informatics Officer (Special Invitee)
6. Shri. Goutam Gupta - do -
7. Shri. Arvind Kumar Chief Manager Syndicate Bank - do -
8. Dr. Amitabha De, D. D. (Med), Member Secretary

At the outset Chairman welcomed all the members and invitees. Then he asked the Member Secretary to briefly report the action taken after the last meeting. The Member Secretary informed that the application forms have been issued to Chairman social welfare board. As the quantity of forms were not sufficient for distribution among the PRI's, the Planned family section has submitted a requisition to syndicate bank for printing of more forms, which will be, distributed to all others institutions as soon as they are supplied by the Syndicate Bank. The Chairman also inquired regarding issue of letters to all Head of the Educational. Institutes. The Member Secretary informed that the Planned family office was preoccupied with completion of backlog entries and digitization of all manual records. Now that these has been completed letters will be issued to all the Heads of educational institutes as well as to PRI's institutes for wide publicity of the schemes.

Regarding providing of better accommodation to the syndicate bank the member secretary informed that the Directorate has all-ready provided a reasonably satisfactory new accommodation for the DHS Branch of the Syndicate bank and the bank has started functioning in the new premises. The Chairman inquired from the Chief Manager regarding the new accommodation and he expressed his satisfaction about the same.

Next the following agenda items were discussed in the meeting:

1. Renew of Fixed deposited.
2. Conduction of the Audit of Trust.
3. Appointment of Software Professional for upgrading software.

Regarding Point No. 1: The Member secretary informed to the Chairman, 2 no Fixed deposits have matured on 26th Nov 2008 with approximate face value 6 crores. These are to be renewed immediately to prevent lose of interest. He suggested that as were done on previous occasions the interest amount of the above FD's may be transferred to the Savings account of the Planned family Trust (A/C- 9909/220/50) for payment of incentives and the original amount may be re-fixed with Syndicate Bank at the maximum available interest rate. The Chairman and members agreed to this.

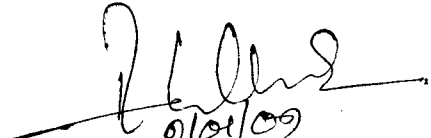
Regarding Point No.2 the member secretary informed to Chairman that the senior audit officer, office of the Audit & Accounts Dept. A & N Islands has informed the trust to take up the matter with C.A.G, Govt. Of India for further necessary action in this matter. He told the Chairman that the accounts officer of the Directorate has already informed and discussed the matter with the Chairman. He requested the Chairman to take up the matter with Govt. of India. Chairman directed him to submit necessary proposal/draft letter for the same.

Regarding point no.3 the member secretary informed that the backlog manual data has been fully digitized. The database presently contains about 30,000 records. The software prepared by NIC for this project is web enabled and the whole database can be hosted in the official website of the administration through NIC server. This will ensure easy accessibility and transparency of the records. Also in future it will enable remote registration of beneficiaries and distribution of incentives through electronic mode. The SIO informed that due to paucity of manpower it is very difficult for them to further support this project. For implementation of this second phase of this project a software professional and DEO's have to be inducted in the Directorate of Health. Chairman suggested to explore the possibility of engaging the services of personnel under the Directorate of Health Schemes for implementing E-

Governance project. Member secretary assured to request the DHS for taking necessary action.

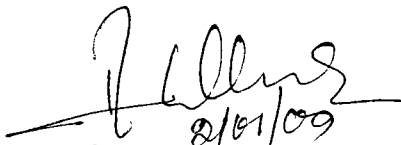
Mrs. Santa Singh chairperson SSWB requested that publicity may be given to the scheme during ITF. Member secretary agreed to inform the same to the Nodal Officer ITF of the directorate.

Meeting ended with vote of thanks to the chair.


2/01/09
Member Secretary (TFPF)
No.1-2/TFPF/Meeting/2006/01
Member Secretary
Trust for Planned Family by 2000 AD
Andaman & Nicobar Islands

The copy forwarded to:

1. The PS to Commissioner - cum -Secretary (Health)
2. The PS to Director of Health Services
3. The Director (IP)
4. The Director (Social Welfare)
5. The Chairperson (SWAB)
6. The Director (Education)
7. The Senior Accounts Officer, A & N Administration
8. Smti Ramawati Borade, NGO Representative
9. Director of Panchayat
- ✓ 10. Shri K.Narayanan, Tech, Director & State Informatics Officer
11. The Chief Manager, Syndicate Bank
12. The Deputy Director (Family Welfare)


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