

SIGNAL

TO : DEPUTY COMMISSIONER(NORTH & MIDDLE ANDAMAN, MAYABUNDER)(R),
DEPUTY COMMISSIONER(NICOBAR) (R), ASSISTANT COMMISSIONER(RANGAT)
(R), ASSISTANT COMMISSIONER (DIGLIPUR) (R), ASSISTANT COMMISSIONER
(CAMPBELL BAY) (R), ASSISTANT COMMISSIONER , SOUTH ANDAMAN (BH) (R)
TEHSILDAR(DIGLIPUR) (R)TEHSILDAR(MAYABUNDER) (R) TEHSILDAR (RANGAT)
(R)TEHSILDAR(FERRARGUNJ)(BH) (R) TEHSILDAR(PORT BLAIR)(BH) (R)
TEHSILDAR(LITTLE ANDAMAN) (R) TEHSILDAR(CAMPBELL BAY)

FROM : DIRECTOR PANCHAYAT & MUNICIPAL ELECTIONS

F.1-20(1)/PRI/E-CELL/2015(PF)/

DATE : .08.2015

BRIEF INSTRUCTION REGARDING POSTAL BALLOT PAPERS(PB) TO BE GIVEN TO RETURNING OFFICERS AND FOR INFORMATION OF PERSONS ON ELECTION DUTY (.)VOTERS WHO ARE ENTITLED TO VOTE BY POSTAL BALLOT IS PROVIDED IN RULE 58 OF PANCHAYAT RULES (.)LANGUAGE OF POSTAL BALLOT PAPER (.) (1)COUNTER FOIL IN ENGLISH ONLY (2) PARTICULARS OF CANDIDATES AND PARTY AFFILIATION IN HINDI AND ENGLISH (.) (3)PARTICULAR IN HINDI LANGUAGE WILL APPEAR FIRST OVER THOSE IN ENGLISH (4) PARTICULARS OF CONSTITUENCY AND ELECTION IN BALLOT PAPER WILL APPEAR IN ENGLISH ONLY(.)PARA(.)DESPATCH FORMS AND DECLARATIONS FOR APPLYING TO AVAIL FACILITY ALONGWITH APPOINTMENT ORDER TO STAFF ON ELECTION DUTY(.) ENTER THE PART NUMBER OF ROLL AND SERIAL NUMBER OF THE ELECTOR ON THE COUNTERFOIL(.)MARK "PB" AGAINST THE ENTRY OF ELECTOR IN THE MARKED COPY OF ROLL (.) SERIAL NUMBER OF POSTAL BALLOTS SHALL NOT BE MENTIONED IN THE MARKED COPY OF ROLL (4) SERIAL NUMBER OF BALLOT TO BE WRITTEN IN INK CORRECTLY ON THE COVER CONTAINING PB (.) COUNTERFOILS OF POSTAL BALLOTS, ISSUED SHALL BE SEALED BY RO IN A PACKET AND KEPT IN SAFE CUSTODY (.) AFTER MARKING "PB" IN ALL CASES, MARKED COPY OF ELECTORAL ROLL MAY BE SEALED TO BE SUPPLIED TO THE CONCERNED PRESIDING OFFICER FOR THE USE AT PS (.) A REGISTER OF PB ISSUED AND RECEIVED TO AND FROM PERSONS DRAFTED FOR ELECTION DUTY AS PER FORMAT MENTIONED UNDER TO BE MAINTAINED (.) SECOND POSTAL PAPERS ALONG WITH CONNECTED PAPERS MAY BE ISSUED ONLY IF IT IS RETURNED UNDELIVERED COMMA ELECTOR HAS INADVERTENTLY SPOILT IT OR ANY CONNECTED PAPER IN SUCH A MANNER THAT IT CANNOT BE USED(.)RO SHALL CANCEL THE SPOILT BALLOT PAPERS SO RETURNED COMMA SEAL THEM IN A PACKET AND NOTE THE SERIAL NUMBER OF PB(.)EVERY DAY A DESIGNATED OFFICER SHOULD TAKE ALL THE CONTENTS OF THE BOX COMMA MAKE NECESSARY ENTRIES IN THE REGISTER COMMA KEEP THE REGISTER AND THE SEALED COVERS OF PBs UNDER PROPER LOCK AND KEY(.). ENTRIES IN THE REGISTER SHOULD BE COUNTERSIGNED BY RO/ARO ON EACH DAY(.) PBs SHOULD BE RETURNED BEFORE COMMENCEMENT OF COUNTING BY THE STAFF ON ELECTION DUTY(.) SUCH PB SHALL BE TREATED AS RECEIVED IN TIME(.)PB RECEIVED AFTER COMMENCEMENT OF COUNTING OF VOTES ARE NOT TO BE COUNTED AND MUST BE REJECTED(.) DATE AND TIME OF RECEIPT TO BE NOTED ON COVERS(.)SUCH ENTRY SHOULD BE MADE IN REGISTER ALSO(.) EDUCATE THE PERSONS ON ELECTION DUTY ABOUT THEIR RIGHT TO VOTE AND METHOD DURING FIRST TRAINING CLASS(.) KEEP IN SAFE CUSTODY UNDISTRIBUTED BALLOT PAPERS AND RETURN AT THE COLLECTION CENTER(.) FORMAT OF REGISTER(.)NAME OF THE PERSON DRAFTED FOR ELECTION DUTY AND WHO HAS SUBMITTED FORM-25 & 26 APPENDED TO PANCHAYAT ROLL FOR POSTAL BALLOT PAPER(.)WHETHER THE PERSON IS REGISTERED AS AN ELECTOR IN THE CONSTITUENCY(YES/NO)(.IF YES COMMA PART

NUMBER AND SERIAL NUMBER IN ELECTORAL ROLL(.)DATE OF WHICH POSTAL BALLOT PAPER ISSUED AND ENTRY MADE IN THE MARKED COPY OF THE ELECTORAL ROLL(.)IF NO COMMA ADVISE HIM TO APPROACH CONCERNED RETURNING OFFICERS(.)WHETHER THE PERSON COLLECTED THE POSTAL BALLOT PAPER IN PERSON(YES/NO)(.)IF YES COMMA SIGN OF THE PERSON WITH DATE TOKEN RECEIPT OF P.B.(.)IF NO COMMA WHETHER THE RO HAS TAKEN ACTION THE DELIVER THE P.B AT THE PERSON ADDRESS(DATE DELIVERY)(.)DATE OF RECEIVED OF POLLED P.B WITH SIGNATURE OF ELECTOR(.)

CRASH

**OIC(ELECTION)
FOR DIRECTOR PANCHAYAT MUNICIPAL ELECTIONS**

Copy to:-

1. The Additional District Magistrate, South Andaman District for information.
2. The Returning Officers of Port Blair Municipal Council for information.
3. The Additional District Magistrate, Nodal Officer(Media Center) and (Facilitation Centre) for information.
4. The District informatics Officer for information and necessary action.
5. The Master Trainers for information and necessary action.
6. The Nodal Officer(Election) office of DGP, A&N Islands for information and necessary action.

OIC(ELECTION)