

No.42-60/2000-TR
ANDAMAN AND NICOBAR ADMINISTRATION,
Secretariat.

Port Blair, dated the 16th September'2008

To

- 01) The Secretary to the Govt. of India,
Ministry of Shipping, Road Transport & Highways,
Department of Shipping,
Transport Bhawan, 1 Parliament Street,
New Delhi - 110 001.
- 02) The Secretary to the Govt. of India,
Ministry of Personnel, PG & Pension,
Department of Personnel & Training,
New Delhi.
- 03) All other Ministries to the Govt. of India and
Central Government Departments.
- 04) The Naval Headquarters,
Directorate of Personnel,
Sena Bhavan (C Wing), New Delhi
- 05) The Bureau of Public Enterprises, New Delhi
- 06) The Chairman of all Major Port Trust,
Kolkata, Chennai, Visakhapatnam, Mumbai,
JNPT (Mumbai), Tuticorin, Ennore, Managalore (Karnataka)
Goa, Cochin, Paradeep & Kandla
- 07) The Chairman & Managing Director,
All Public Sector Undertaking/Semi Govt. Organization
- 08) The Managing Director,
Dredging Corporation of India Ltd.,
Visakhapatnam.
- 09) The Chairman & Managing Director,
The Shipping Corporation of India Ltd.,
245 Madame Cama Road,
Mumbai.
- 10) The Regional General Manager,
The Shipping Corporation of India Ltd.,
13, Strand Road, Kolkata.
- 11) The Chief Secretaries to all States Govt./UTs Administration
- 12) The Chief of Naval Staff, Naval Headquarters, New Delhi.
- 13) The Commander-in-Chief, A& N Command, Port Blair.
- 14) The Director General of Coast Guard, Coast Guard Headquarters,
Naval Sailing Complex, New Delhi -110 001
- 15) The Inspector General of Cost Guard, Andaman Region, Port Blair.
- 16) The Director General of Shipping, Jahaz Bhawan, Walchand
Hirachand Marg, Mumbai.
- 17) All Heads of Departments/Offices under A&N Administration
- 18) All Central Govt. Organization stationed in A&N Islands

Sub:- Filling up of the post of Marine Engineer in the Directorate of Shipping
Services, Andaman & Nicobar Administration - regarding.

Sir,

I am directed to say that one post of Marine Engineer in the scale of pay of Rs. 10000-325-15200 (pre-revised) in the Directorate of Shipping Services under the Andaman & Nicobar Administration is proposed to be filled up from the eligible and willing officer to serve under this Administration by transfer

the eligible and willing officer to serve under this Administration by transfer on deputation (including short term contract) from amongst the officers of Central/State Government/UTs/Public Sector Undertaking/Autonomous bodies:-

- (a) (i) Holding analogous posts on a regular basis; or
- (ii) With 4 years regular service in the scale of pay of Rs.8000-13,500 (pre-revised) or equivalent; or
- (iii) With 7 years regular service in posts in the scale of pay of Rs.6500-1200 (pre-revised) on equivalent; and
- (b) Possessing the following educational qualifications and experience;
 - (i) MOT (Engineer's) Certificate of competency from a recognized institution or equivalent.
 - (ii) 3 years practical experience in ship building and ship repair workshop or an equivalent experience on a Foreign going ship.

Note: 1: Qualification are relaxable at the discretion of the UPSC in case of candidates otherwise well qualified.

The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 4 years. The maximum age limit for appointment by transfer on deputation (including short-term contract) shall be, not exceeding 56 years, as on closing date of receipt of applications.

The terms and conditions of appointment are as follows:-

1. In addition to pay, the selected person will be entitled to DA admissible to Government servant at the Central Govt. rules.
2. Special Compensatory allowance as admissible under the rules.
3. Rent free un-furnished accommodation subject to general review or House Rent allowance in lieu thereof.
4. Free sea passage once in a year for Govt. servant and their family members from mainland port to the islands while proceeding and returning from leave in accordance with the orders in force from time to time.
5. Leave Travel concession as admissible under the rules.
6. Deputation allowance as admissible under the rules.
7. In respect of matter not specified above, the selected officer shall be governed by rules and orders of the Govt. of India in force from time to time in respect of Government servants of his category serving under the A&N Administration.

The brief duties and responsibilities attached to the post are as under;

- (a) Maintenance and repair of all watercrafts owned by Administration and other Govt. organization.
- (b) Carry out annual survey and repairs of main engines and its auxiliaries.
- (c) Carry out periodical hull survey/repair/maintenance of vessels/motor launches etc. as requisitioned by the Deputy Director of Shipping Services.

- (d) Maintenance and running of dry-dock & slipways under the Marine Department.
- (e) Purchase, issue, maintenance and accounting of all stores.
- (f) Maintenance and running of all marine department workshop and boat building yard etc.
- (g) Function as the Technical Advisor to the Director of Shipping Services with regard to procurement of ships and watercrafts specially with regard to the engine side and machineries.
- (h) Management of Marine Dockyard establishment.
- (i) Allocation of duties and control of the staff of Marine office.

It is requested that the post may be circulated among eligible officers working under your control and the applications, alongwith the Curriculum Vitae(CV), in the enclosed proforma, of those Officers who could be spared in the event of their selection, duly countersigned by the present employer, alongwith up to date CR dossiers, Vigilance Clearance and Integrated Certificate etc. forwarded to the Secretary(Shipping), A&N Administration, Secretariat, Port Blair - 744 101 within 60 days from the date of publication of the vacancy in the Employment News. Applications of those Officers against whom disciplinary proceeding and vigilance cases are pending or contemplated need not be forwarded. Incomplete applications, applications received after the date specified and not accompanied by the above documents will be not entertained.

The Curriculum Vitae (CV) duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment to the post on deputation (ISTC).

Yours faithfully,



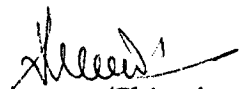
(M.K. Biswas)

Assistant Secretary(Shipping)

Encl: A/A

Copy to:-

01. The General Manager-cum-Chief Editor, Employment News, East Block IV, Level-7, RK Puram, New Delhi - 110 016 with the request that the above vacancy may please be published in the next edition of Employment News and forward a copy of the same to the Administration. The bill, in triplicate, towards the advertisement charges may be raised on the Secretary(Shipping), A&N Administration, Secretariat, Port Blair - 744 101 for arranging payment.
02. The Secretary to the Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi.
03. The Director of Shipping Services, A&N Islands, Port Blair. The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.
04. The Officer-in-Charge(I&P), Directorate of Information, Publicity & Tourism, Port Blair with the request that the above vacancy notice may please be got published in the Daily Telegrams/local dailies for two consecutive days.



Assistant Secretary(Shipping)

CURRICULUM VITAE PRO FORMA

1. Nam and Address
(in Block letters)
2. Date of birth
(In Christian era)
3. Date of retirement under
Central/State Govt.Rules
4. Educational Qualifications
5. Whether Educational and
other qualifications required
for the post are satisfied.(If
any qualification has been
treated as equivalent to the
one prescribed in the Rules,
state the authority for the
same)

Qualification/ Qualification/Experience
Experience required possessed by the officer

- | | |
|-----------|-----|
| Essential | (1) |
| | (2) |
| | (3) |
| Desirable | (1) |
| | (2) |

6. Please state clearly whether
in the light of entries made
by you above, you meet the
requirement of the post

7. Details of Employment, in Chronological order. Enclose a separate
sheet

duly authenticated by your signature, if the space below is insufficient

Office/ Institution	Post Held	From	To	Scale of pay and Basic pay	Nature of duties (in detail)
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8. Nature of present employment i.e.

Ad-hoc or Temporary or Quasi-
Permanent or Permanent

9. In case the present employment is
held on deputation/contract basis,
please state-

e) The date of initial appointment

f) Period of appointment on
deputation/contract

c) Name of the parent office/
organization to which you
belong

10. Additional details about present
employment

Please state whether working under
(indicate the name of your employer
against the relevant column)

- a) Central Govt.
 - b) State Govt.
 - c) Autonomous Organization
 - d) Government Undertaking
 - e) Universities
 - f) Others
11. Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade
 12. Are you in Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale
 13. Total emoluments per month now drawn
 14. Additional information, if any, which you would like to mention in support of your suitability for the post
(This among other things may provide information with regard to
 - (i) additional academic qualifications
 - (ii) professional training and
 - (iii) work experience over and above prescribed in the vacancy circular
 (Note: Enclose a separate sheet, if the space is insufficient)
 15. Please state whether you are applying for deputation(ISTC)/ Absorption/ Re-employment basis. (Officers under Central/State Government are only eligible for "Absorption". Candidates of non-Government Organization are eligible only for Short Term Contract.)
 16. whether belong to SC/ST
 17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information.
(Note: Enclose a separate sheet if the spare is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date:

Signature of the
candidate
Address

Countersigned
Employer with Seal