



**ANDAMAN & NICOBAR UNION TERRITORY HEALTH MISSION  
&  
OFFICE OF THE STATE HEALTH SOCIETY (A&N ISLANDS)**

Vacancy Notice

Sl. No.	Name of the Post (Contractual)	Educational Qualification	No. of Post	Salary	Last date of receipt of application	Interview time, date, & venue
1.	Consultant (Including for MH/CH/FP/PNDT/AH including WIFS, RBSK MHS etc.)	<b>Essential:</b> MBA/ MHA/MPH from a recognized university  Should have good knowledge of Office Applications such as MS Word, Excel, PowerPoint, Access and other database applications such as Oracle/RDBMS. <b>Desirable:</b> 02-03 years of experience in related field Age: Below 60Years	01	Rs. 35,000/-		
2.	IEC Officer (SHS)	<b>Essential</b> I. Masters in Social work / Rural development or i. Graduate in Social Science with Degree / Diploma in Health Education or Mass Communication or ii. Graduate in any discipline with 2-3 years experience in Health Communication. <b>Desirable</b> 03 years experience in working with development sector at State Level. Age: Below 60Years	01	Rs. 21,000/-	20 <sup>th</sup> March, 2015	Interview dates will be intimated later to the candidates

3.	IEC Assistant (SHS)	<p><b>Essential</b></p> <p>i. Degree /Diploma in Mass &amp; Media / communication, Degree /Diploma in Health Education / Visual Communication.</p> <p>ii. Should have good knowledge of Office Applications such as MS Word, Excel, Power Point, Access and other database applications such as Oracle /RDBMS.</p> <p><b>Desirable</b></p> <p>At least 1 year experience in the relevant field.</p> <p>Age: Below 60Years</p>	01	Rs. 16,000/-		
	Consultant NUHM	<p><b>Essential:</b></p> <p>MBA/ MHA/MPH from a recognized university</p> <p>Should have good knowledge of Office Applications such as MS Word, Excel, PowerPoint, Access and other database applications such as Oracle/RDBMS.</p> <p><b>Desirable:</b></p> <p>02-03 years of experience in related field</p> <p>Age: Below 60Years</p>	01	Rs. 35,000/-	20 <sup>th</sup> March, 2015	Interview dates will be intimated later to the candidates
5.	Staff Nurses	<p><b>Essential</b></p> <p>Matriculation or its equivalent</p> <p>B.Sc. Nursing, Diploma in General Nursing or Diploma in Medical &amp; Surgical Nursing and Diploma in Midwife/Certificates in General Nursing and Certificate in Midwifery.</p> <p>Should be registered with the Nursing Council</p> <p>Age: Below 60Years</p>	05	Rs. 16000/-		

6.	Coordinator (CERR)	<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>• Post Graduation or Higher Qualification in Social Work/ Rural Development / Hospital. Health Management from UGG/AICTE recognized institute</li> <li>• At least 5 years of work experience in health sector.</li> <li>• Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in Hind &amp; English.</li> <li>• Ability to work in a multi-disciplinary team environment is essentially required.</li> <li>• Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel and Power Point is a must.</li> </ul> <p>Age: Below 60Years</p>	01	Rs. 50,000/-	20 <sup>th</sup> March, 2015	Interview dates will be intimated later to the candidates
7.	Administrative Assistant-cum-Data Entry Operator (CERR)	<p><b>Essential</b></p> <p>Graduate with 2 years experience in a Govt. Organization/Public sector undertaking or a recognized society/Institution Working knowledge of computers Age: Below 60Years</p>	02	Rs. 10,000/-		

8.	Consultant (NTCP)	<b>Essential</b> Post graduate degree in Public health or related field or Social Sciences or Management from a recognized Institution/ University Age: Below 60Years	01	Rs. 40,000/-	20 <sup>th</sup> March, 2015	Interview dates will be intimated later to the candidates
9.	Social Worker (NTCP)	<b>Essential</b> Post graduate degree in Sociology/Social work or graduate in Sociology/Social Work with two years of field experience Age: Below 60Years	01	Rs. 25,000/-		
10.	Psychologist/ Counselor (NTCP)	<b>Essential</b> Post graduate degree in Psychology/MSW or graduate in Psychology/ trained in counseling with two years of experience in the field of counseling services Age: Below 60Years	01	Rs. 25,000/-		

### **APPLICATION FORM**

Post Applied for:		Self Attested Photograph					
1. Name of the Applicant:							
2. Father's Name:							
3. Date of Birth:		4. Sex:					
5. Present Contact Address with Telephone No.:							
6. Permanent Contact Address with Telephone No.:							
7. Languages spoken/written:							
8. Education: High school onwards, please list all your qualifications							
S.No	Educational Qualification	Institute/ Board & Location	Year	Marks			Full/Part Time/ Distance Learning
				Full Mark	Marks Secured	%	
1.							
2.							
9. Employment Reg. No.:							

Years of experience:		
10 A. Current Employment:		
From (Month / Year)	To (Month / Year)	Designation
Location of Employment:		
Description of your duties:		
10 B. Previous Employment:		
From Month / Year	To Month / Year	Designation
Location of Employment:		
Description of your duties:		
The above information furnished by me is correct and true to the best of my knowledge.		
Signature of the Applicant		

**Documents to be enclosed with the application:**

Self Attested photocopies of Mark Sheets, Certificates in support of Educational Qualifications, e.g. Degree, Post-graduation, Professional Qualifications etc. (as the case may be)

**Experience certificate(s)** specifying **NATURE & PERIOD** of experience should be enclosed. **Application should be sent in a cover superscripted "APPLICATION FOR THE POST OF ....." and should be addressed to: A & N Union Territory Health Mission, Office of State Health Society, (A & N Islands) Quarter No. AP/111, Atlanta Point, Port Blair-744104 Telefax: 03192-234965/243653, e-mail: [nrhm.anislands@gmail.com](mailto:nrhm.anislands@gmail.com)**

**GENERAL INFORMATION**

- i) The appointment will be made purely on merit basis.
- ii) Interested candidates fulfilling the eligibility are requested to apply in the prescribed format in A4 size paper.
- iii) While applying for the post, the applicant should ensure that he/she fulfils the eligibility and other norms and that the particulars furnished by him/ her are correct in all respects and suppression of information would lead to disqualification at any stage.
- iv) Interested candidates shall be ready to work in remote / hard areas as and when directed and also may have to travel to remote/hard areas as required.
- v) Incomplete/defective applications, applications without photograph of the candidates shall be summarily rejected.
- vi) The engagement will be as per the guidelines of under State Health Society (A&N Islands) on Contract basis for period of 11 months from the day you sign the contract within the stipulated period as per the offer of appointment letter. You are liable to serve anywhere in the Andaman & Nicobar Islands. Any extension or renewal of your appointment beyond this duration, if any, will be subject to a review on your performance and contribution in your work and an agreement on terms that must be mutually agreed upon. However this would not be construed in any manner a promise for the regular appointment under State Health Society (A&N Islands).
- vii) No individual call letters will be issued for appearing in the interview.
- viii) No TA/DA shall be payable for appearing in the interview.

**Mission Director  
UT Health Mission**