

**ANDAMAN & NICOBAR ISLANDS MEDICAL EDUCATION & RESEARCH SOCIETY (ANIMERS)
DIRECTORATE OF HEALTH SERVICES
ANDAMAN AND NICOBAR ADMINISTRATION**

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Port Blair dated the **2<sup>nd</sup> April, 2015**

**VACANCY NOTICE**

The Andaman & Nicobar Islands Medical Education Research Society (ANIMERS), Port Blair has proposed to engage qualified persons for the following assignments on contract basis for a period of one year in the Andaman & Nicobar Islands Medical Education & Research Society (ANIMERS).

| S. No | Assignment                | No. of positions | Remuneration (consolidated) | Place of engagement | Age limit as on 13.04.2015                                | Essential educational and professional qualification                                                                                                                                                                         |
|-------|---------------------------|------------------|-----------------------------|---------------------|-----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | Laboratory Technician     | 3                | Rs. 24500/- pm              | ANIIMS, PORT BLAIR  | Should not exceed 33 years for male & 38 years for female | B. Sc in Medical Lab Technology or equivalent.                                                                                                                                                                               |
| 2     | Laboratory Assistant      | 3                | Rs. 17500/- pm              |                     |                                                           | 1. XIIth std (Senior School certificate examination) passed from recognized Board/institute/University with Science subjects.<br>2. Diploma in Medical Lab Technology 02 years course from recognized institute.             |
| 3     | OT Technician             | 3                | Rs. 21500/- pm              |                     |                                                           | 1. XIIth std (Senior School certificate examination) passed from recognized Board/institute/University with Science subjects.<br>2. Diploma in Operation Theatre Technician Course from recognized institute.                |
| 4     | OT Assistant              | 3                | Rs. 16500/- pm              |                     |                                                           | 1. XIIth std (Senior School certificate examination) passed from recognized Board/institute/University with Science subjects.<br>2. Certificate course in Operation Theatre Technician/Technology from recognized institute. |
| 5     | Speech Therapist          | 1                | Rs. 24500/- pm              |                     |                                                           | B. Sc in Speech & hearing therapy or equivalent.                                                                                                                                                                             |
| 6     | Store Keeper-cum-Clerk    | 3                | Rs. 16500/- pm              |                     |                                                           | 1. XIIth std (Senior School certificate examination) passed from recognized Board/institute/University.<br>2. Diploma in Computer application/certificate course                                                             |
| 7     | Office Assistant          | 3                | Rs. 16500/- pm              |                     |                                                           | 1. XIIth std (Senior School certificate examination) passed from recognized Board/institute/University.<br>2. Diploma in Computer application/certificate course.                                                            |
| 8     | Dissection Hall Attendant | 4                | Rs. 14500/- pm              |                     |                                                           | 1. Xth std (Secondary School certificate examination) passed from recognized Board/institute/University with willingness to work with anatomical specimens/human body parts.                                                 |

Application should be submitted in the prescribed form which can be obtained from the Officer on Special Duty, Andaman & Nicobar Islands Medical Education & Research Society (ANIMERS) DHS Annexe building,(Old RBD office), Port Blair, Andaman-744104 or can be downloaded from the official website of A&N Administration [www.and.nic.in](http://www.and.nic.in). The selection procedure and criteria have been detailed in the application format.

Interested eligible candidates are requested to submit their application in the prescribed format with self attested copies of relevant documents to the Officer on Special Duty, ANIMERS, DHS Annexe Building (Old RBD Office), Port Blair on or before **13.04.2015 by 4:30 PM**. No application will be entertained there after **13.04.2015**. The Officer on Special Duty, ANIMERS will not be responsible for the postal delay.

The candidates will be shortlisted based on their performance in academic and professional courses in the ratio of 10 candidates per vacancy. The shortlisted candidates will be called to attend the interview. The interview for the said post will be held **on 17.04.2015 from 10.00 AM onwards** in the Auditorium of G.B.Pant Hospital, Port Blair, Andaman. Verification of original Mark sheet and certificates in support of educational qualification: Eg 10<sup>th</sup> & 12<sup>th</sup> pass certificate, Degree, Professional qualification etc will be done on 16.04.2015 from 10:00 AM onwards in the ANIMERS Office, Port Blair – 744104 of the shortlisted candidates. No individual call letters will be sent to the applicants. They are advised to refer to the Daily Telegrams/ Notice Board of ANIMERS/DHS Port Blair/ Official website of A&N Administration [www.and.nic.in](http://www.and.nic.in) for finding out their candidature.

For further details Officer on Special Duty, ANIMERS, DHS Annexe building (Old RBD office), Port Blair can be contacted in person or over phone 03192-234095/232605.

**Officer on Special Duty  
ANIMERS**

Application for the post of .....  
 (Please fill all the particulars in Block Letters Only)

Paste here recent passport  
 size photographs

- 1 Full Name of the applicant ..... Sex.....
- 2 Father's Name .....
- 3 Date of Birth ..... In words .....
- 4 Age as on ..... Years ..... Months ..... Days
- 5 Mailing Address .....
- ..... Pin Code..... Mobile No. ....
- 6 Permanent Address .....
- ..... Pin Code..... Mobile No. ....

7. (a) To be filled by candidates applying for the post of **Lab Technician**

| Educational & Professional Qualification               | Board/ University | Marks obtained Uni./ Board | Maximum Marks | Max Marks as per scheme | Self marking as per Point No. 8 mentioned in the overleaf | Remarks |
|--------------------------------------------------------|-------------------|----------------------------|---------------|-------------------------|-----------------------------------------------------------|---------|
| (1)                                                    | (2)               | (3)                        | (4)           | (5)                     | (6)                                                       | (7)     |
| 1. Secondary or Equivalent (10 <sup>th</sup> )         |                   |                            |               | 25                      |                                                           |         |
| 2. Sr. Secondary or equivalent (12 <sup>th</sup> )     |                   |                            |               | 25                      |                                                           |         |
| 3. Degree in B Sc Medical Lab Technology or equivalent |                   |                            |               | 35                      |                                                           |         |
| <b>4. Total</b>                                        |                   |                            |               | <b>85</b>               |                                                           |         |

7. (b) To be filled by candidates applying for the post of **LAB ASSISTANT**

| Educational & Professional Qualification           | Board/ University | Marks obtained Uni./ Board | Maximum Marks | Max Marks as per scheme | Self marking as per Point No. 8 mentioned in the overleaf | Remarks |
|----------------------------------------------------|-------------------|----------------------------|---------------|-------------------------|-----------------------------------------------------------|---------|
| (1)                                                | (2)               | (3)                        | (4)           | (5)                     | (6)                                                       | (7)     |
| 1. Secondary or Equivalent (10 <sup>th</sup> )     |                   |                            |               | 25                      |                                                           |         |
| 2. Sr. Secondary or equivalent (12 <sup>th</sup> ) |                   |                            |               | 25                      |                                                           |         |
| 3. Diploma in Lab Technology or equivalent         |                   |                            |               | 35                      |                                                           |         |
| <b>4. Total</b>                                    |                   |                            |               | <b>85</b>               |                                                           |         |

7. (c) To be filled by candidates applying for the post of **OT Technician**

| Educational & Professional Qualification           | Board/ University | Marks obtained Uni./ Board | Maximum Marks | Max Marks as per scheme | Self marking as per Point No. 8 mentioned in the overleaf | Remarks |
|----------------------------------------------------|-------------------|----------------------------|---------------|-------------------------|-----------------------------------------------------------|---------|
| (1)                                                | (2)               | (3)                        | (4)           | (5)                     | (6)                                                       | (7)     |
| 1. Secondary or Equivalent (10 <sup>th</sup> )     |                   |                            |               | 25                      |                                                           |         |
| 2. Sr. Secondary or equivalent (12 <sup>th</sup> ) |                   |                            |               | 25                      |                                                           |         |
| 3. Diploma in OT Technician or equivalent.         |                   |                            |               | 35                      |                                                           |         |
| <b>4. Total</b>                                    |                   |                            |               | <b>85</b>               |                                                           |         |

7. (d) To be filled by candidates applying for the post of **OT Assistant**

| Educational & Professional Qualification           | Board/ University | Marks obtained Uni./ Board | Maximum Marks | Max Marks as per scheme | Self marking as per Point No. 8 mentioned in the overleaf | Remarks |
|----------------------------------------------------|-------------------|----------------------------|---------------|-------------------------|-----------------------------------------------------------|---------|
| (1)                                                | (2)               | (3)                        | (4)           | (5)                     | (6)                                                       | (7)     |
| 1. Secondary or Equivalent (10 <sup>th</sup> )     |                   |                            |               | 25                      |                                                           |         |
| 2. Sr. Secondary or equivalent (12 <sup>th</sup> ) |                   |                            |               | 25                      |                                                           |         |
| 3. Certificate course in OT Technician/Technology  |                   |                            |               | 35                      |                                                           |         |
| <b>3. Total</b>                                    |                   |                            |               | <b>85</b>               |                                                           |         |

7. (e) To be filled by candidates applying for the post of **Speech Therapist**

| Educational & Professional Qualification            | Board/ University | Marks obtained Uni./ Board | Maximum Marks | Max Marks as per scheme | Self marking as per Point No. 8 mentioned in the overleaf | Remarks |
|-----------------------------------------------------|-------------------|----------------------------|---------------|-------------------------|-----------------------------------------------------------|---------|
| (1)                                                 | (2)               | (3)                        | (4)           | (5)                     | (6)                                                       | (7)     |
| 1. Secondary or Equivalent (10 <sup>th</sup> )      |                   |                            |               | 25                      |                                                           |         |
| 2. Sr. Secondary or equivalent (12 <sup>th</sup> )  |                   |                            |               | 25                      |                                                           |         |
| 3. Degree in Speech & Hearing Therapy or equivalent |                   |                            |               | 35                      |                                                           |         |
| <b>4. Total</b>                                     |                   |                            |               | <b>85</b>               |                                                           |         |

7. (f) To be filled by candidates applying for the post of **Store Keeper-cum-Clerk**

| Educational & Professional Qualification           | Board/ University | Marks obtained Uni./ Board | Maximum Marks | Max Marks as per scheme | Self marking as per Point No. 8 mentioned in the overleaf | Remarks |
|----------------------------------------------------|-------------------|----------------------------|---------------|-------------------------|-----------------------------------------------------------|---------|
| (1)                                                | (2)               | (3)                        | (4)           | (5)                     | (6)                                                       | (7)     |
| 1. Secondary or Equivalent (10 <sup>th</sup> )     |                   |                            |               | 25                      |                                                           |         |
| 2. Sr. Secondary or equivalent (12 <sup>th</sup> ) |                   |                            |               | 25                      |                                                           |         |
| 3. Diploma in Computer Application                 |                   |                            |               | 35                      |                                                           |         |

|          |  |  |  |    |  |  |
|----------|--|--|--|----|--|--|
| 4. Total |  |  |  | 85 |  |  |
|----------|--|--|--|----|--|--|

7. (g) To be filled by candidates applying for the post of **Office Assistant**

| Educational & Professional Qualification           | Board/ University | Marks obtained Uni./ Board | Maximum Marks | Max Marks as per scheme | Self marking as per Point No. 8 mentioned in the overleaf | Remarks |
|----------------------------------------------------|-------------------|----------------------------|---------------|-------------------------|-----------------------------------------------------------|---------|
| (1)                                                | (2)               | (3)                        | (4)           | (5)                     | (6)                                                       | (7)     |
| 1. Secondary or Equivalent (10 <sup>th</sup> )     |                   |                            |               | 25                      |                                                           |         |
| 2. Sr. Secondary or equivalent (12 <sup>th</sup> ) |                   |                            |               | 25                      |                                                           |         |
| 4. Diploma in Computer Application                 |                   |                            |               | 35                      |                                                           |         |
| <b>5. Total</b>                                    |                   |                            |               | <b>85</b>               |                                                           |         |

7. (h) To be filled by candidates applying for the post of **Dissection Hall Attendant**

| Educational & Professional Qualification       | Board/ University | Marks obtained Uni./ Board | Maximum Marks | Max Marks as per scheme | Self marking as per Point No. 8 mentioned in the overleaf | Remarks |
|------------------------------------------------|-------------------|----------------------------|---------------|-------------------------|-----------------------------------------------------------|---------|
| (1)                                            | (2)               | (3)                        | (4)           | (5)                     | (6)                                                       | (7)     |
| 1. Secondary or Equivalent (10 <sup>th</sup> ) |                   |                            |               | 85                      |                                                           |         |
| <b>Total</b>                                   |                   |                            |               | <b>85</b>               |                                                           |         |

**8. Undertaking of the applicant:** (A) I am willing to serve at any place in the Andaman and Nicobar Islands. (B) The information given by me is true and I am solely responsible for its accuracy. I am aware that it is an offence to furnish any false information or to suppress any material information herein for which criminal proceedings may be launched against me, if necessary, besides cancellation of my candidature/ appointment

Date:

Place:

Full signature of the applicant

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**FOR USE ONLY BY THE INTERVIEW BOARD**

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MARKS FOR ACADEMIC & PROFESSIONAL QUALIFICATIONS .....  
 MARKS FOR INTERVIEW .....  
 GRAND TOTAL .....

Signature  
Member, Interview Board

Signature  
Member, Interview Board

Signature  
Chairman, Interview Board

**DETAILED INFORMATION/ INSTRUCTIONS FOR THE APPLICANT**

- 1) The Andaman & Nicobar Islands Medical Education & Research Society (ANIMERS), A&N Islands, Port Blair invites applications from eligible candidates in the prescribed form for filling up of various assignments on contract basis, as per details given below: -

| S. No | Assignment                | No. of positions | Remuneration (consolidated) | Place of engagement | Age limit as on 13.04.2015                                | Essential educational and professional qualification                                                                                                                                                                         |
|-------|---------------------------|------------------|-----------------------------|---------------------|-----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | Laboratory Technician     | 3                | Rs. 24500/- pm              | ANIIMS, PORT BLAIR  | Should not exceed 33 years for male & 38 years for female | B. Sc in Medical Lab Technology or equivalent with 1 year work experience.                                                                                                                                                   |
| 2     | Laboratory Assistant      | 3                | Rs. 17500/- pm              |                     |                                                           | 1. XIIth std (Senior School certificate examination) passed from recognized Board/institute/University with Science subjects.<br>2. Diploma in Medical Lab Technology 02 years course from recognized institute.             |
| 3     | OT Technician             | 3                | Rs. 21500/- pm              |                     |                                                           | 1. XIIth std (Senior School certificate examination) passed from recognized Board/institute/University with Science subjects.<br>2. Diploma in Operation Theatre Technician Course from recognized institute.                |
| 4     | OT Assistant              | 3                | Rs. 16500/- pm              |                     |                                                           | 1. XIIth std (Senior School certificate examination) passed from recognized Board/institute/University with Science subjects.<br>2. Certificate course in Operation Theatre Technician/Technology from recognized institute. |
| 5     | Speech Therapist          | 1                | Rs. 24500/- pm              |                     |                                                           | B. Sc in Speech & hearing therapy or equivalent.                                                                                                                                                                             |
| 6     | Store Keeper-cum-Clerk    | 3                | Rs. 16500/- pm              |                     |                                                           | 1. XIIth std (Senior School certificate examination) passed from recognized Board/institute/University.<br>2. Diploma in Computer application/certificate course                                                             |
| 7     | Office Assistant          | 3                | Rs. 16500/- pm              |                     |                                                           | 1. XIIth std (Senior School certificate examination) passed from recognized Board/institute/University.<br>2. Diploma in Computer application/certificate course.                                                            |
| 8     | Dissection Hall Attendant | 4                | Rs. 14500/- pm              |                     |                                                           | 1. Xth std (Secondary School certificate examination) passed from recognized Board/institute/University with willingness to work with anatomical specimens/human body parts.                                                 |

- 2) The application should be filled in the prescribed form which can be obtained from the Officer on Special Duty, ANIMERS, Directorate of Health Services, A&N Administration, Port Blair and can be downloaded from the official website of [www.and.nic.in](http://www.and.nic.in). Application duly filled in the prescribed format along with self attested copies of the educational qualification certificates/ proof of age etc to be submitted to the Officer on Special Duty, ANIMERS, DHS Annexe building (Old RBD office), Port Blair, Andaman-744104 on or before 13.04.2015 by 4:30 PM. No application shall be entertained after 13.04.2015. The Officer on Special Duty, ANIMERS will not be responsible for the postal delay.
- 3) The eligibility conditions (qualifications, experience and age etc) will be determined as on the last date for receipt of application i.e. 13.04.2015.
- 4) The candidates are required to enclose only the copies of certificates with the application form. They must not send original certificate with their application form.
- 5) Incomplete or un-signed applications are liable to be rejected/ cancelled. Application must be *legible* to read and understand.
- 6) The candidates will be shortlisted based on their performance in academic and professional courses in the ratio of 10 candidates per vacancy. The shortlisted candidates will be called to attend the interview. The interview will be held on **17.04.2015 from 10:00 AM** onwards in the **Auditorium of G.B.Pant Hospital, Port Blair, Andaman.**
- 7) Verification of original Mark sheet and certificates in support of educational qualification: Eg 10th & 12th pass certificate, Degree, Professional qualification etc will be done on **16.04.2015 from 10:00 AM onwards** in the ANIMERS Office, DHS Annexe Building (old RBD office), Port Blair, Andaman – 744104 of the shortlisted candidates. No individual call letters will be sent to the applicants. They are advised to refer to the Daily Telegrams/ Notice Board of Directorate of Health Services, Port Blair/ Official website of A&N Administration [www.and.nic.in](http://www.and.nic.in) for finding out their candidature.
- 8) The short listed Candidates will be interviewed for 15 marks. The selection will be based on the marks obtained as per the scheme for educational and professional qualification and the interview marks.

- 9) To make the whole process thoroughly transparent, the candidate shall himself/ herself do the self marking in Col. 6 of Sl. 7 (a), 7 (b), 7 (c), 7(d), 7(e), 7(f) , 7(g), & 7(h) of the Application Form (Annexure) as per the marking scheme given below:

(Marks obtained in Board/ University ÷ Maximum Marks) x Max Marks as per the following scheme

| Nomenclature              | Max Marks allowed as per scheme for Educational & Professional Qualification |                             |                                       |            |                                         |            | Interview |
|---------------------------|------------------------------------------------------------------------------|-----------------------------|---------------------------------------|------------|-----------------------------------------|------------|-----------|
|                           | Secondary Matric (10 <sup>th</sup> )                                         | Sr Sec. (12 <sup>th</sup> ) | Diploma/Certificate course in MLT/OTT | Graduation | Diploma/ Certificate course in Computer | Experience |           |
| Lab Technician            | 25                                                                           | 25                          | -                                     | 35         | -                                       | -          | 15        |
| Lab Assistant             | 25                                                                           | 25                          | 35                                    | -          | -                                       | -          | 15        |
| OT Technician             | 25                                                                           | 25                          | 35                                    | -          | -                                       | -          | 15        |
| OT Assistant              | 25                                                                           | 25                          | 35                                    | -          | -                                       | -          | 15        |
| Speech Therapist          | 25                                                                           | 25                          | -                                     | 35         | -                                       | -          | 15        |
| Store Keeper-cum-Clerk    | 25                                                                           | 25                          | -                                     | -          | 35                                      | -          | 15        |
| Office Assistant          | 25                                                                           | 25                          | -                                     | -          | 35                                      | -          | 15        |
| Dissection Hall Attendant | 85                                                                           | -                           | -                                     | --         | --                                      | --         | 15        |

- 10) The candidates will be short listed based on the scheme mentioned at Sl No. 8 above at the rate of 10 candidates for one vacancy and they will be called for interview.
- 11) This engagement will be purely on contract basis for a period of one year only. This does not confer any right/ privilege for regular appointment or continuity of service.
- 12) No TA/DA shall be applicable for appearing in the test/ interview.
- 13) Any dispute in regard to this recruitment will be subject to courts/ tribunals having jurisdiction over A & N Administration, Port Blair.

**Officer on Special Duty  
ANIMERS**