

To

The General Manager,
ANIIDCO Ltd.
Vikas Bhawan,
Post Box No. 180
Port Blair – 744101
A&N Islands.

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size photograph

FORMAT

Application for the post of		
1	Name of candidate (in block letter)	
2	Father/Husband's Name	
3	Male/Female	
4	Date of Birth	
5	Educational qualifications	
6	Details of work experience	
7	Nationality	
8	Employment exchange registration No.	
9	Category (General/ST/OBC)	
10	Present Postal Address	
11	Permanent Residential Address	
12	Contact No.	
13	Any other relevant information	
<u>DECLARATION</u>		
I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being false or incorrect or ineligibility being found before or after the selection, my candidature is liable for cancellation.		
Date:	Name & Signature of Candidate	

**ANDAMAN AND NICOBAR ISLANDS
INTEGRATED DEVELOPMENT CORPORATION LIMITED**

Vacancy Notice

Applications are invited from eligible candidates for appointment to the following posts in Andaman and Nicobar Islands Integrated Development Corporation Ltd.(ANIIDCO) on regular basis as per the details given below:

Name of Post	Chief Financial Officer	Deputy Manager(Accounts)	Assistant Manager(Accounts)
Classification	Group 'A'	Group 'B'	Group 'B'
No. of post	1 (One) UR	1 (One) UR	2 (two) – 01-General 01-OBC
Pay Band & Grade Pay	PB-3 Rs.15600-39100 Gr. Pay Rs.6600/-	PB-2 Rs. Rs.9300-34800 Gr. Pay Rs.4200/-	PB-2 Rs. Rs.9300-34800 Gr. Pay Rs.4200/-
Age	18 to 45 yrs. <u>Relaxation:</u> 3 Yrs. for OBC & 5 yrs. for ST Candidates.	Male : 18 to 35 yrs. Female : 18 to 38 yrs. <u>Relaxation:</u> 3 Yrs. for OBC & 5 yrs. for ST Candidates.	Male : 18 to 35 yrs. Female : 18 to 38 yrs. <u>Relaxation:</u> 3 Yrs. for OBC & 5 yrs. for ST Candidates.
Educational Qualification and experience.	Chartered Accountant with minimum 5 years post qualification experience in a responsible position in any Public Sector Enterprises or in any reputed Company.	a) Commerce graduate with 5 years experience in Accounts OR b) Any of the following qualifications with three yrs. experience in Accounts: i) Commerce graduate with two years post graduation in Finance Management/ MBA with specialization in Finance. ii) ICWA (iii) M.Com (iv) CA	a) Commerce graduate with 3 years experience in Accounts OR b) Any of the following qualifications: i) Commerce graduate with two years post graduation in Finance Management/ MBA with specialization in Finance. ii) ICWA (iii) M.Com (iv) CA

- Age relaxation for physically handicapped candidates will be allowed as per Govt. of India, Dept. of Perl. & Trg. Notification No. 15012/6/98-Estt.(D) dt. 21.12.1998.
- Crucial date for determining the age and other eligibility conditions like educational qualification and experience etc. shall be the closing date of receipt of application.
- The candidates who fulfill the requisite conditions mentioned above, may submit their application in the prescribed format along with attested copies of educational qualification, age proof, category certificate etc. and 2 passport size photographs in addition to the photograph pasted on the application form (write name on the reverse of photograph), to **the General Manager, ANIIDCO Ltd., Vikas Bhawan, Port Blair-744101 on or before 15.09.2010**
- Incomplete/unsigned applications or applications received after due date shall be summarily rejected without intimation.
- Persons employed in Govt. sector must forward their applications through their employer, otherwise the same shall not be considered.

6. The candidates who are registered their names in their respective employment exchange shall also apply for the post in the prescribed form irrespective of their name being sponsored by the Employment exchange.
7. The Management has the right to shortlist the applications based on higher Educational and/or academic records and/or experience in the respective fields and reserve the right to withdraw/cancel the employment notice at any stage.
8. Application format can be downloaded from our website www.and.nic.in

General Manager
ANIIDCO