

उपायुक्त का कार्यालय
OFFICE OF THE DEPUTY COMMISSIONER
दक्षिण अण्डमान जिला
DISTRICT OF SOUTH ANDAMAN

Port Blair, dated the December, 2010

EMPLOYMENT NOTICE

Applications are invited from eligible candidates who possess the required qualification for filling up of vacant post of Patwari in the Deputy Commissioner's Office, South Andaman, Port Blair.

Name of post	Patwari
No. of vacancy	10 Posts (1–ST, 3–OBC, 6–General) (Subject to Variation)
Scale of Pay	Pay Band Rs.5200-20200 + Grade Pay Rs.2000/-
Age Limit	18-33-Male, 18-38-Female (Relaxable for Govt. servant up to 5 years in accordance with the instructions/orders issued by the Govt. Note: The crucial date for determining the age limit shall be the closing date for receipt of name/applications from Employment Exchange/Candidates
Educational Qualification	Essential Pass in Sr. Secondary School Certificate (10+2) or equivalent from a recognized board. Should qualify in the written test to be conducted by the A&N Administration. Note The selected candidates must undergo the requisite training and pass the department examination in three chances failing which his/her service will be liable for termination.

Documents required to be enclosed with the application in the format as under:

1. Attested copies of each certificates showing the proof of age/Educational Qualification/Employment Registration Card/Category Certificate and other testimonials etc (One set self attested and one set by any Gazetted Officer)
2. 02 (Two) recent passport size photographs
3. One self addressed post card
4. 02 (two) self addressed envelopes of size 25 x 12 Cms affixing postal stamp of Rs.5
5. 02 (Two) slips indicating the name and full postal address.

NOTE:

- a. Only attested copies of certificates to be enclosed with the application.
- b. In complete or un signed application is liable to be rejected/cancelled without notice.
- c. Intending candidates are advised to post their application well before the closing date i.e 31/12/2010 , so that the same should reach by the above date.
- d. Application superscribing on the top of the envelopes "**Application for the post of Patwari**" and the application complete in all respect in the prescribed form should be sent or directly submitted to the Assistant Director (Admn), Deputy Commissioner's Office, South Andaman, Port Blair latest by 31/12/2010. Application received after the due date will not be entertained under any circumstances and no claim shall be accepted.

Note: - The Candidates who have registered their names in the Employment Exchange may also apply for the above said post.

Additional District Magistrate

FORMAT

Affix
Passport
Size
Photograph

To

The Assistant Director (Admn.)
DC's Office, Port Blair

Sub: Application for the Post of **Patwari.**

1.	Name of Candidate (in block letter)	
2.	Father/ Husband's Name	
3.	Date of Birth (with documentary proof)	
4.	Age as on 31/12/2010	
5.	Education Qualifications(Attach attested copy) attached	1.
		2.
		3.
		4.
6.	Professional Qualification (Attach Attested copy)/Experience if any	1.
		2.
		3.
		4.
7.	Present Postal Address	D/O,W/O,S/O : C/O : Village : Post : Tehsil : District : Pin. No. : Ph. No. :
8.	Permanent Address	D/O,W/O,S/O: C/O : Village : Post : Tehsil : District : Pin. No. : Ph. No. :
9.	Category of Candidates ST,OBC,Genl (documentary proof should be attached)	
10.	Employment registration number	

Declaration

I hereby declare that all statements made in the application of offer are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being false or incorrect or ineligibility being detected before or after the selection, my candidature is liable to cancelled.

Name & Signature of Candidate