

## EMPLOYMENT NOTICE

Application are invited from eligible OBC/ candidates Domicile of Andaman & Nicobar Island possessing the requisite qualification and experience etc for filling up of vacancy of Group 'C' Non- Ministerial post under the establishment of Directorate of Industries A&N Admn indicated as under:-

1	Name of Post	Assistant Craft instructor (Cane & Bamboo)
2	No. of Vacancy	01 -01 reserved for OBC
3	Scale of Pay	Pay Band –1 5200-20200 GP Rs 1800
4	Age Limit	18 to 33 for Male 18 to 38 for Female <b>Note:-</b> The crucial date for determining the age limit shall be closing date for receipt of application from candidates.
5	Educational Qualification	<b>Essential</b> <ol style="list-style-type: none"><li>1. Secondary School Exam. (10<sup>th</sup> Std) passed from a recognized institute Board.</li><li>2. Have under gone training in cane &amp; Bamboo handicrafts of minimum one year duration from the ITC run by Directorate of Industries with two years experience in any Govt /Public or a private reputed firm.</li><li>3. Should qualify the skill test to be conducted by the Department.</li></ol> <b>Desirable</b> <ol style="list-style-type: none"><li>a) Have under gone six months advance training in fine cane &amp; Bamboo handicrafts (Bamboo &amp; Cane development Institute) BCDI, Agartala.</li></ol> <b>NOTE:-</b> <p>The qualification(s) regarding experience is /are relaxable at the discretion of the Hon'ble Lt. Governor in case of candidates belonging to Scheduled Tribe if, at any stage of selection the Hon;ble Lt. Governor is of the opinion that sufficient number of candidates from those communities possessing the exquisite experience are not likely to be available to fill up the vacancies reserved for them.</p>
6	Job Description for Assistant Craft Instructor (Cane & Bamboo)	<ol style="list-style-type: none"><li>1. He shall Assist Instructor (C&amp;B) for implementation.</li><li>2. He shall assist Instructor (C&amp;B) for undertaking theoretical/ practical (Maintenance of proper notes) for trainees as per the syllabus.</li><li>3. He shall assist Instructor (C&amp;B) for conducting study tour in local industrial units as per the syllabus.</li><li>4. He shall assist Instructor (C&amp;B) for maintenance of discipline in the trainees.</li><li>5. He shall assist Instructor (C&amp;B).</li><li>6. To attend to any other duties as may be assigned by Director of Industries/ Assistant Director (Tech)/Manager (Workshop.)</li></ol>

**Last Date of receiving of application 15<sup>th</sup> April 2011**

**NOTE:-**

- The candidates shall ensure that the application form duly filled in alongwith 02 passport size photograph duly attested by any Gazetted Officer is submitted well before the last date for receipt of application.
- Application received after the closing date shall be summarily rejected.
- Application submitted by post should be sent well in advance so as to receive within the closing date.
- Application received by post after the closing date shall also be summarily rejected.
- Incomplete Application forms Application forms without copies of Educational Qualification Age proof, caste proof and application not in prescribed format shall summarily be rejected.
- Application form can be obtained from the Office of the Director of Industries/Deputy Commissioner, Car Nicobar/ Deputy Commissioner Middle & North Andaman/ Assistant Commissioner Nancowry/ Assistant Commissioner Campbell bay/ Assistant Commissioner Diglipur/ Tehsildar Little Andaman/ Tehsildar Rangat/ Industries Promotion Officer Little Andaman/ Industries Promotion Officer Rangat/ Extension Officer Car Nicobar/ Extension Officer Campbell Bay/ Extension Officer Diglipur. Application form can also be downloaded from website [www. and.nic.in](http://www.and.nic.in).

**Head of Office**

**APPLICATION FORM FOR THE POST OF  
ASSISTANT CRAFT INSTRUCTION (CANE AND BAMBOO)  
IN THE ESTABLISHMENT OF DIRECTORATE OF INDUSTRIES**

Paste one Passport size Photograph here Duly attested by Gazetted Officer
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To  
The Director of Industries,  
A &N Administration,  
Port Blair

1. Name of the applicant (in capital Letters)
2. Father / Husband Name (in Capital Letter)
3. a) Residential (in Capital Letters)  
b) For Correspondence (in Capital Letters)
4. Sex Male / Female
5. Date of Birth Date..... Month.....  
Year.....
6. Age as on the closing date of Application Years..... Month.....  
Days.....  
Educational Qualification
7. a) Academic (enclose attested Photocopy of certificate)  
b) Technical (enclose attested Photocopy of certificate)  
Experience / Any other Qualification
8. Educational Qualification  
(Enclose attested photocopy of Certificate)
9. Employment Exchange Card No. & Date (enclose attested photocopy of certificate)
10. Whether Domicile of A & N Islands (enclose attested photocopy of certificate)  
Whether belongs to OBC/ST/
11. Orthopadically Handicapped above 40% (enclose attested photocopy of certificate)
12. Any Other relevant information

**Signature of applicant**