

No. 4-16/MGNREGA/Gen./DPC/N&MA/2010-11/
जिला कार्यक्रम समन्वयक का कार्यालय
OFFICE OF THE DISTRICT PROGRAMME COORDINATOR
(उपायुक्त) (DEPUTY COMMISSIONER)
म.गा.रा त्रीय ग्रामीण रोजगार गारंटी अधिनियम (म.गा.रा.ग्रा.रो.गा.अधि)
MG NATIONAL RURAL EMPLOYMENT GUARANTEE ACT (MGNREGA)
उत्तर एवं, मध्य अंडमान जिला
NORTH & MIDDLE ANDAMAN DISTRICT

PRESS NOTE

Applications are invited for the post of Ombudsman under Mahatma Gandhi NREGA, North & Middle Andaman District to enforce a system for redressal of grievances and disposal of complaints pertaining to implementation of the MGNREG scheme in the District.

1. **Name of the post:** Ombudsman
2. **No of Post:** 01 (One)
3. **Eligibility/Criteria**
 - a. The candidate should have at least twenty years of experience in public administration, law, academics, social work or management.
 - b. Age limit: below 65 years.
4. **Terms and Conditions**
 - i. No person who is a member of a political party shall be considered for appointment as Ombudsman.
 - ii. The persons selected as Ombudsman must be physically active and capable of conducting field tours, inspections and visits to remote rural locations in the district.
 - iii. The Ombudsman shall be appointed for tenure of 2 years extendable by one year based on performance appraisal or till the incumbent attains the age of 65 years, whichever is earlier.
 - iv. On unsatisfactory performance, the State Government on the recommendation of the Selection Committee may remove the Ombudsman.
5. **Remuneration**

Subject to any notification by the State Government/A&N Administration, the Ombudsman shall be allowed a compensation of Rs. 500/- per sitting.

6. **Location of Office:** The office of NREGS Ombudsman shall be located at the District Headquarter N&MA.
7. **Last Date of Receipt of application:** **15/04/2011** till 1500 hrs in the Office of the District Programme Coordinator, MGNREGA (DC, N&MA), Mayabunder.
8. **Job description:**
 1. To receive complaints from MGNREGA workers and facilitate their disposal in accordance with law. In other words on receipt of the complaint, the Ombudsman may refer the complaint to the appropriate MGNREGA authority(s) for disposal of the same within 7 days. In the event of failure of the MGNREGA authority to dispose, the complaint the matter may be taken up by the ombudsman for disposal.
 2. The Ombudsman shall cause a notice of the receipt of any complaint alongwith a copy of the complaint to be sent to the MGNREGA authority complaint against.
 3. All cases not involving complicated questions of fact or law shall be disposed within 15 days. Other cases may be disposed within 45 days.
 4. To be responsible for the conduct of business in his office.
 5. To maintain confidentiality of any information or document coming into his knowledge or possession in the course of discharging his duties and not disclose such information or document to any person except with the consent of the person furnishing such information or document; provided that nothing in this clause shall prevent the ombudsman from disclosing information or documents furnished by a party in a complaint to the other party or parties, to the extent considered by him to be reasonably required to comply with the principles of natural and fair play in the proceedings.
 6. To send a monthly report to the Chief Secretary and Secretary, State Nodal Department recommending appropriate action. The report shall specially highlight cases where action needs to be taken against erring MGNREGA functionaries for their failure to redress the grievance. The

- report will be accompanied with primary evidence needed to initiate action against the delinquent persons.
7. To furnish a report every year containing a general review of activities of the office of the Ombudsman during the preceding financial year to the Chief Secretary and the Secretary, State Nodal Department along with such other information as may be considered necessary by him. In the annual report, the Ombudsman, on the basis of grievances handled by him, will review the quality of the working of the MGNREGA authorities and make recommendations to improve implementation of MGNREGA.
 8. To compile a list of awards passed by it between April and March of each financial year in respect of every MGNREGA Authority complained against and report it to the Chief Secretary of the State and the State Nodal Department/Directorate of RD, PRIs & ULBs.

The applicant should submit their application/resume in plain paper along with all relevant documents at MGNREGA, Dist. Headquarter, N&MA addressing to the District Programme Coordinator MGNREGA. An attested passport size colour photograph to be affixed on the application/resume.

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अपर जि.कार्य.स., म.गा.रा.ग्रा.रो.गा.अधि.
Addl. DPC, MGNREGA
सहायक आयुक्त (मायाबंदर)
Assistant Commissioner
Mayabunder