

VACANCY NOTICE

Application in the prescribed format are invited from eligible local candidates possessing the requisite Educational qualification and whose names are registered in the employment Exchange for filling up the under mentioned Group'C' Post in Govt.Press,Port Blair as details below:-

- | | | | |
|----|--------------------------------------|---|---|
| a) | Name of the Post | - | Proof Reader |
| b) | No.of Post | - | 01 No(One) (General) |
| c) | Nature of Vacancy | - | General Central Service Group'C' |
| d) | Scale of Pay | - | Rs.5200-20200+Grade Pay Rs.2400 |
| e) | Age limit | - | 18-33 Years Male
18-38 Years Female
Relaxable to Govt.Servant upto 5
Years in accordance with the
Instruction/order issued by Govt. |
| f) | Educational & other
Qualification | - | Essential
(i) Graduate from a recognized
University
(ii) Knowledge of Proof Reading
Mark
(iii) Proficiency in English and Hindi
Language
Desirable
Two years experience in Proof
Reading from a Press or Institution
of repute. |
| g) | Period of Probation | - | 02 Years |
| h) | Method of Recruitment | - | (i) 50% by Direct Recruitment
(ii) 50% by Promotion failing which by
Direct recruitment |

Candidates possessing the qualification and belonging to local category may apply in the prescribed format as given below. Applications complete in all respect along with attested copies of the certificates and other testimonials in support of educational qualification, proof of age, experience, category/Local certificate, Employment Exchange Registration and one passport size photograph apart from to the one pasted in the Proforma (attested) etc should reach the office of the Govt.Press,Port Blair latest by 25.05.2011. Incomplete and application received after the prescribed date shall not be entertained.

Manager
Govt.Press,Port Blair

FORMAT

Application for the Post ofIn the Office of the Manager,
Govt.Press, Port Blair

Paste
passport size
photograph
duly attested
by Gazetted
officers

1.	Name of the Applicant(In Block Letters)	
2.	Father's/Husband's Name	
3.	Date of Birth	
4.	Age as on.....	Year.....Month..... Days.....
5.	Marital Status	
6.	Educational Qualification	
7.	Employment Registration No.	
8.	Local/Non Local	
9.	Address for Communication	
10.	Experience (If any)	

DECLARATION

I.....hereby declared that the information furnished by me above are true and correct in every aspect to the best of my knowledge and belief. I do understand that in the event of any information being found false or in correct before or after the selection, my candidature is liable to be cancelled followed be legal action.

Date:

Place:

Name & Signature of the Applicant