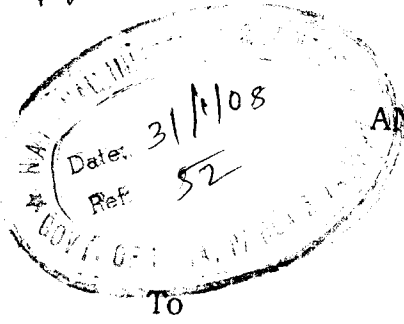


N/C



NO.48-169/2000-TR  
ANDAMAN AND NICOBAR ADMINISTRATION  
SECRETARIAT

Port Blair dated the 28<sup>th</sup> January, 2008

- To
1. The Secretary to the Govt. of India,  
Ministry of Shipping,  
Transport Bhawan,  
New Delhi.
  2. The Secretary to the Govt. of India,  
Ministry of Personnel & Public Grievances and Pension  
(Deptt. of Personnel & Training), New Delhi.
  3. All other Ministries of Government of India and  
Central Government Departments.
  4. The Naval Headquarters,  
Directorate of Personnel,  
Sena Bhavan (C Wing), New Delhi.
  5. The Bureau of Public Enterprises, New Delhi.
  6. The Chairman of all Major Port Trust,  
Chennai, Kolkata, Visakhapatnam, Mumbai,  
JNPT (Mumbai), Tuticorin, Ennore, Mangalore (Karnataka),  
Goa, Cochin, Paradeep and Kandla.
  7. The Chairman and Managing Director,  
All Public Sector undertakings/ Semi Govt. Organisations.
  8. The Managing Director,  
Dredging Corporation of India Ltd., Visakhapatnam,
  9. The Chairman and Managing Director,  
Shipping Corporation of India Ltd., 245 Madame Cama Road,  
Mumbai.
  10. The Regional General Manager,  
Shipping Corporation of India Ltd., 13 Strand Road, Kolkata.

Contd..2/-

:2:

- 11 The Chief Secretaries of All States Govts/  
UTs Administration ( Other than A&N Islands)
12. The Chief of Naval Staff,  
Naval Headquarters, New Delhi.
13. The C-in-C, ANC, Port Blair
14. The Inspector General of Coast Guard, A & N, Port Blair.
15. The Director General (Shipping),  
Jahaz Bhavan, Walchand Hirachand Marg, Mumbai.
16. All Heads of Departments/ Offices in  
Andaman and Nicobar Islands, Port Blair.

Sub: Filling up of the post of Assistant Harbour Master in the Port  
Management Board, Andaman and Nicobar Administration-Reg.

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Sir,

I am to say that one post of Assistant Harbour Master in the scale of pay of Rs. 10,000-325-15,200/- in the Port Management Board under the A&N Administration is proposed to be filled up by eligible officers willing to serve under this Administration by transfer on deputation ( including short term contract) from amongst the officers of Central Govt/State Government/UTs/ Public Sector undertakings/ Autonomous Bodies/Merchant Navy possessing the following qualifications:-

**Transfer on deputation: (Including short term contract)**

- a) (i) Officers not below the rank of Lieutenant in the Indian Navy ; Or
- b) (ii) Officers of the Central/State Govts/Public sector undertakings/Statutory Organisations/Autonomous bodies/ Merchant Navy in the Public Sector holding analogous posts on a regular basis ; and
- c) Possessing the educational qualifications prescribed for direct recruitments as shown below:-

Contd.....3

:3:

**Educational and other qualifications required for direct recruit:-**

**Essential**

Home Trade Master or Mate of Foreign going ships or equivalent in the Indian Navy.

**NOTE**

- a) Qualifications are relaxable at the discretion of the UPSC in case of candidates otherwise well qualified.
- b) The qualification(s) regarding experience is/are relaxable at the discretion of the UPSC in the case of candidates belonging to SC/ST if, at any stage of selection, the UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

**Desirable:**

Certificate of competency as Master of a Foreign going ship issued by the Ministry of Shipping and Transport or equivalent.

The candidates from Central/State Govts/Public Sector undertakings/Statutory Organizations/Autonomous bodies should clearly indicate whether the pay scale held by them is on Central DA pattern or the Industrial DA pattern.

**The terms and conditions of appointment are as follows:**

- 1) In addition to pay, the selected person will be entitled to DA admissible to Government Servants at the Central Govt. rates.
- 2) Special Compensatory Allowances as admissible under rules.
- 3) Rent free unfurnished accommodation subject to general review or House Rent Allowance in lieu thereof.
- 4) Free sea passage once in a year for the Govt. Servant and their family members while proceeding/returning from leave in accordance with the orders in force from time to time.
- 5) Leave travel concession as admissible under rules.
- 6) Deputation allowance as admissible under rules.

**Contd....4**


:4:

- 7) The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 4 years. The maximum age limit for appointment by transfer on deputation ( including short-term contract) shall be, not exceeding 56 years, as on closing date of receipt of applications
- 8) He shall be governed by the relevant Rules and orders in force from time to time in respect of Government servants of their category serving under the Andaman and Nicobar Administration

It is requested that the post may be circulated amongst the eligible officers as mentioned above working in the Department under your control and their applications alongwith their bio data in the enclosed proforma obtained and who could be spared in the event of their selection may be forwarded to the Secretary(Shipping) Andaman and Nicobar Administration, Port Blair 744101 so as to be received latest by 28<sup>th</sup> February, 2008 duly countersigned by the present employer alongwith upto date ACRs, Vigilance Clearance and Integrity Certificate.

Applications of those against whom disciplinary/vigilance cases are pending or contemplated need not be forwarded. The applications received after the date specified and not accompanied by the above documents will not be entertained.

Yours faithfully,

  
**(SANJEEV KHIRWAR)**  
**Secretary (Shipping)**

Sub: Filling up of the post of Assistant Harbour Master in the Port Management Board, Andaman and Nicobar Administration-Reg.

Sir,

In continuation of this Adrnn's letter of even number dated 28.01.2008, I am directed to forward herewith a copy of " Curriculum Vitae Proforma "(Bio-data), on the subject mentioned above for information and necessary action.

'Yours faithfully,

Encl:A A

(**M.K.Biswas**)  
**Assistant Secretary (Shipping)**

## CURRICULAM VITAE PROFORMA

1. Name and Address  
(in Block Letters)
2. Date of Birth  
(in Christian era)
3. Date of retirement under  
Central/State Government  
Rules
4. Educational Qualifications
5. Whether Educational and  
other qualifications  
required for the post are  
satisfied. (If any  
qualification has been  
treated as equivalent to  
one prescribed in the  
Rules, state the authority  
for the same)

Qualifications/  
Experience  
required

Qualifications/  
Experience  
possessed by the  
officer

Essential	(1)
	(2)
	(3)
Desired	(1)
	(2)

6. **Please state** clearly  
**whether in the light of**  
**entries** made by you above,  
you meet the requirement  
of the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held	From	To	Scale of pay and Basic pay	Nature duties details	of (in
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8. Naure of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent
9. In case the present employment is held on deputation/ contract basis, please state-
  - a) The date of initial appointment
  - b) Period of appointment on deputation/ contract
  - c) Name of parent office/ organization to which you belong
10. Additional details about present employment  
Please state whether working under (indicate the name of your employer against the relevant coloumn)
  - a) Central Government
  - b) State Government
  - c) Autonomous Organization
  - d) Government Undertaking
  - e) Universities
  - f) Others
11. Please state whether you are working in the same Department are in the feeder grade or feeder to feeder grade
12. Are you in Revised Scale of Pay?  
If yes, give the date from which the revision took place and also indicate the prerevised scale
13. Total emoluments per month now drawn
14. Additional information, if any, which you would like to mention in support of your suitability for the post.  
(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional tranining and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement).

15. **Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment basis. (Officers under Central/ State Governments are only eligible for "Absorbtion". Candidates of non-Government Organizations are eligible only for Short Term Contract.)**
16. Whether belongs to SC/ST
17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Award/ Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curricularn Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date:

**Signature** of the Candidate

Address .....

Contersigned

(Employer with Seal)



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NO.48-169/2000-TR  
NDAMAN AND NICOBAR ADMINISTRATION  
SECRETARIAT

Iti^la,

Port **Blair** dated the 4th February, 2008

1. The Secretary to the Govt. of India,  
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2. The Secretary to the Govt. of India,  
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(Deptt. of Personnel & Training), New Delhi.
3. All other **Ministries** of Government. of India and  
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Sena Bhavan (C Wing), New Delhi.
5. The Bureau of Public Enterprises, New Delhi.
6. The Chairman of all Major Port Trust:,  
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JNPT (Mumbai), Tuticorin, Ennore, Mangalore (Karnataka),  
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Encl:A A

**(M.K.Biswas)**  
**Assistant Secretary ( Shipping)**

## CURRICULAM VITAE PROFORMA

1. Name and Address  
(in Block Letters)
2. Date of Birth  
(in Christian era)
3. Date of retirement under  
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Rules
4. Educational Qualifications
5. Whether Educational and  
other qualifications  
required for the post are  
satisfied. (If any  
qualification has been  
treated as equivalent to  
one prescribed in the  
Rules, state the authority  
for the same)

Qualifications/  
Experience  
required

Qualifications/  
Experience  
possessed by the  
officer

Essential	(1)
	(2)
	(3)
Desired	(1)
	(2)

6. **Please state** clearly  
**whether in the light of**  
**entries** made by you above,  
you meet the requirement  
of the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

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Please state whether working under (indicate the name of your employer against the relevant coloumn)
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**Signature** of the Candidate

Address .....

Contersigned

(Employer with Seal)