

F.No.1-12/ADM/2009/8990

उपायुक्त का कार्यालय

OFFICE OF THE DEPUTY COMMISSIONER

दक्षिण अण्डमान जिला

DISTRICT OF SOUTH ANDAMAN

Port Blair, dated the 31<sup>st</sup> October 2011

**PRESS NOTE**

The Deputy Commissioner, South Andaman is going to engage Data Entry Operator (Skilled-A) @ Rs. 251/-per day on daily rated basis for a period of 03 months for office work. The Data Entry Operators is required for 03 Tehsil's under South Andaman District as under:

Tehsil, Port Blair	-	01
Tehsil, Ferrargunj	-	01
Tehsil, Little Andaman	-	01

The appointments of the Data Entry Operator on Daily Rated basis shall be on the following terms and conditions:

1. He/She has no future claim or right for regularization of his/her service in the post of Data Entry Operator in this department or in any other department of A&N Administration by virtue of this engagement order.
2. That his/her services may be terminated at any time without any notice, if his/her services are not required any longer by the engagement whichever is earlier.

**Essential Qualifications:**

1. XII pass
2. Diploma/Certificate course in computer application from a recognized Institute.
3. Date Entry Speed of minimum 8000 key depressions.
4. Knowledge of office application.

There will be trade test on Saturday the 05<sup>th</sup> November 2011 at 10.00 am in the office of the Deputy Commissioner (SA), followed by a walk-in-interview on Tuesday the 08<sup>th</sup> November 2011 at 3.00 pm in the chamber of Deputy Commissioner (SA).

Candidates are advised to bring their original testimonials for verification one hour before the commencement of the trade test on 05.11.2011.

*[Signature]*  
31/10/2011  
Additional District Magistrate