

**MOST IMMEDIATE**  
**OUT TODAY**

No.42-167/2006-TR

ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

\*\*\*\*

Port Blair, dated the 07<sup>th</sup> February'2008

All Heads of Deptts/Offices of  
Andaman & Nicobar Administration } As per attached list  
All Heads of Deptts/Offices of the  
Central Government in A&N Islands }  
All Public Sector Undertaking/  
Semi Govt. Organizations }

Sub:- Filling up of the posts of Assistant Marine Engineers in the Marine  
Department under A&N Administration.

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Sir,

I am directed to say that three (03) posts of Assistant Marine Engineer in  
the Marine & Shipping Department under this Administration are proposed to  
be filled in by Officers from other departments on ad-hoc basis. The post  
carries the scale of pay of Rs. 6,500-200-10,500 and other allowances as  
admissible under the rules to the employees of this Administration. The  
appointment will be made on deputation basis tenable for a period of one year  
initially. The eligibility conditions for the said posts are as under:-

**ESSENTIAL**

Merchant Shipping (Marine Engineer Officer, Class-II) Certificate or  
Inland Engineer's (Motor) Certificate awarded by the Directorate General of  
Shipping, Govt. of India

OR

Senior Technical Sailor of the Indian Navy of the rank of Chief Artificer  
or Master Chief Artificer.

OR

Degree in Mechanical/Marine Engineering from a recognized University  
or equivalent.

**DESIRABLE**

Two years experience in operation/maintenance of Marine Machinery on board ship/dockyard.

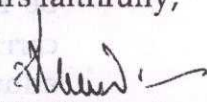
The ad-hoc appointment to the post of Assistant Marine Engineer will not bestow on the incumbents any claim for regular appointment and the services rendered in the post will not count for the purpose of seniority in the post.

I am, therefore, to request that posts may be circulated among eligible officials working under your control and their applications and bio-data in the enclosed pro forma (Annexure-A) may please be forwarded to the undersigned latest by 31.03.2008 alongwith the up to date attested copies of CR dossiers, if enclosing of original CR is not possible. Application received after the stipulated date and the bio-data of officials without counter signature of the employer will not be accepted.

Applications of those candidates against whom vigilance cases are pending or disciplinary proceeding are contemplated need not be forwarded.

Yours faithfully,

Encl: A/A

  
( M.K. Biswas )

Assistant Secretary(Shipping)

Copy to the Director of Shipping Services, A&N Islands, Port Blair.

Copy also forwarded to the Principal Director of Personnel, Integrated Headquarter, Ministry of Defence(Navy), New Delhi with the request to consider sparing of eligible candidates for selection.

Assistant Secretary(Shipping)

**CURRICULUM VITAE PRO FORMA**

1. Nam and Address  
( in Block letters)
2. Date of birth  
(In Christian era)
3. Date of retirement under  
Central/State Govt.Rules
4. Educational Qualifications
5. Whether Educational and  
other qualifications required  
for the post are satisfied.(If  
any qualification has been  
treated as equivalent to the  
one prescribed in the Rules,  
state the authority for the  
same)

	Qualification/ Experience required	Qualification/Experience possessed by the officer
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- |           |     |
|-----------|-----|
| Essential | (1) |
|           | (2) |
|           | (3) |
| Desirable | (1) |
|           | (2) |

6. Please state clearly whether  
in the light of entries made  
by you above, you meet the  
requirement of the post
7. Details of Employment, in Chronological order. Enclose a separate sheet  
duly authenticated by your signature, if the space below is insufficient

Office/ Institution	Post Held	From	To	Scale of pay and Basic pay	Nature of duties (in detail)
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8. Nature of present employment i.e.  
Ad-hoc or Temporary or Quasi-  
Permanent or Permanent
9. In case the present employment is  
held on deputation/contract basis,  
please state-
  - c) The date of initial appointment
  - d) Period of appointment on  
deputation/contract
  - c) Name of the parent office/  
organization to which you  
belong
10. Additional details about present  
employment  
Please state whether working under  
(indicate the name of your employer  
against the relevant column)
  - g) Central Govt.
  - h) State Govt.
  - i) Autonomous Organization
  - j) Government Undertaking
  - k) Universities
  - l) Others
11. Please state whether you are working  
in the same department and are in the  
feeder grade or feeder to feeder grade
12. Are you in Revised Scale of pay? If yes,  
give the date from which the revision  
took place and also indicate the pre-  
revised scale
13. Total emoluments per month now  
drawn
14. Additional information, if any, which  
you would like to mention in support  
of your suitability for the post  
(This among other things may provide  
information with regard to
  - (iv) additional academic qualifications
  - (v) professional training and
  - (vi) work experience over and above  
prescribed in the vacancy circular

(Note: Enclose a separate sheet,  
if the space is insufficient)

15. Please state whether you are applying for deputation(ISTC)/ Absorption/ Re-employment basis. (Officers under Central/State Government are only eligible for "Absorption". Candidates of non-Government Organization are eligible only for Short Term Contract.)
16. whether belong to SC/ST
17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information.  
(Note: Enclose a separate sheet if the spare is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date:

Signature of the  
candidate  
Address

Countersigned  
Employer with Seal