

अण्डमान तथा निकोबार प्रशासन
Andaman And Nicobar Administration
शिक्षा निदेशालय , Directorate Of Education

Vacancy Notice for engagement of Part-Time Craft Instructor (CI) in various trade in the Schools under Education Department of A & N Administration for the academic Session 2012 - 2013.

1. The Directorate of Education invites application from the eligible candidates in the prescribed format for temporary engagement of part-time Craft Instructor in various trades in the schools as per availability of sanctioned part-time posts under Education Department. The engagee will be paid at a consolidated pay of ₹ 7000/- (Rupees Seven thousand only) per month. They will be engaged in the school for a period of six months or till closure of school for summer vacation whichever is earlier.

2. The break up of vacancy of Part-time Craft Instructor in various trades are as under:-

Sl.No	Name of the Trade	No. of Vacancies
1	Computer Application	06
2	Music	22
3	Tailoring & Embroidery	24
4	Bamboo & Cane Works	07
5	Art & Drawing	02
	Total	61

3. Minimum essential qualifications for engagement of Part-time Craft Instructor are as under.

- i). Must have passed Senior Secondary School (Class XII) Examination or it's equivalent from a Recognized Institution/ Board / University.
- ii). One year Diploma or Certificate Course in the concerned trade/ Craft from the Govt. Approved / Recognized Institution.

4. Date of issue of Application form by Zonal Officers :- 10.09.2012

5. Last date for receipt of filled in Application forms :- 21.09.2012 by 4.45 P.M.

6. How to apply :-

The application should be submitted in the prescribed form which can be obtained from the following Zonal Offices of Education Department.

- i). Education Officer, Car Nicobar ii). Deputy Education Officer, Diglipur iii). Asst. Education Officer, Mayabunder iv). Deputy Education Officer, Rangat v). Deputy Education Officer, South Andaman vi). Deputy Education Officer Wimberly Gunj vii). Asst. Education Officer, Nancowry viii). Principal, Govt. Sr. Sec. School, Campbell Bay ix). Principal, Govt. Sr. Sec. school, Hut Bay, Little Andaman.

7. The eligibility conditions (qualifications, experience, age etc.,) will be verified and determined as on the closing date of receipt of application forms (i.e., **21/09/2012**)

8. The selection will be made as per over all merit list which will be prepared separately for each trade.


9. The designated Zonal Officers as indicated at Sl.No.6 shall make Xerox copies of the application form as per specimen supplied to them, numbered and supply to the candidates under their jurisdiction. Further, the Zonal Officers shall collect all filled in application forms from the candidates, verified and forward the same to the Directorate of Education immediately after closing date but not later than **25.09.2012** by Special Messenger / Helicopter Service etc. All copies of educational certificates and other supporting documents must be furnished along with application form.

10. IMPORTANT INSTRUCTIONS, MARKING SCHEME AND OTHER CRITERIA TO THE CANDIDATES FOR FILLING UP OF APPLICATION FORMS.

- i) A total of 100 marks as per the Marking Scheme indicated at serial No. 9 of the Application Form shall be the basis for selection of Part Time Craft Instructor (CI) for the session 2012 -2013 and no personal interview shall be held for this purpose. The selection shall be made on the basis of merit list prepared by the Department separately for each trade.

(P.T.O)

- ii) A weightage of 10 marks shall be awarded on the total marks obtained in the Secondary / Matriculation (10th) Examination as per the approved marking scheme mentioned in the Application form.
- iii) The minimum essential qualification for the temporary engagement as Part Time Craft Instructor shall be class 12th Pass i.e. AISSCE or its equivalent from any Govt. recognized institution and 30 marks of weightage shall be awarded on the total marks scored in the concerned examination, as per the approved Marking scheme reflected in the Application Form.
- iv) The essential technical qualification of One year Diploma / Certificate in the concerned Trade from any Govt. approved and recognized institution shall be mandatory and 10 marks shall be awarded to the candidates as per the approved marking scheme in the Application form. In case of Diploma / Certificate holder full 10 marks will be awarded and in the case of Degree holder full 10 marks will be awarded.
- v) The candidates having previous work experience in the concerned engagement in the schools under the Directorate of Education, Andaman & Nicobar Administration will only be considered for experience and they will be given 0.2 marks for each completed month of engagement to the maximum of 40 marks (i.e. 200 months). The experience certificates must to be supported by the appointment orders issued by the Directorate of Education.
- vi) The temporary engagement as Part Time Craft Instructor (CI) will be eligible for a fixed emolument of ₹ 7000/- (Rupees Seven Thousand Only) for each completed month of their engagement.
- vii) The selected candidates should be engaged as Part- time Craft Instructor only for a period of six months or till the last working day of the school for closure for the summer vacation 2013, whichever is earlier.
- viii) The selection and engagement of Part Time CI is purely temporary in nature and for the respective academic session only and shall not confer any right / claim for continuation in the next session or regular appointment, or any seniority and advantage in the grade on the basis of the current engagement.
- ix) The selected candidates should have good moral character and must have police verification certificates as they will be responsible to handle the young children of the schools.
- x) Matters if any, not specified above shall be governed by the relevant rules & regulations and administrative decision of the competent authority issued from time to time which shall be final and binding to all candidates.


Asst. Director of Education (Perl)
सहायक शिक्षा विदेशक (कार्मिक)
Asst. Director of Edn. (Perl)
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