

No:42-770/2013-TR
अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय / SECRETARIAT

_Port Blair, dated the September, 2013.

NOTICE

The Andaman & Nicobar Administration propose to engage professionals as Full Time Consultants to strengthen the technical man power and to manage the statutory functions of the Shipping Department and invite applications from the persons, who fulfill the eligibility criteria indicated below, in the Proforma annexed herewith:-

Sl No	Nomenclature	No. of posts	Eligibility criteria	Fee payable
1	2		3	4
01	Technical Superintendents	04	1. Degree in Mech/ Marine Engineering; 2. MEO-2 nd class/ MEO 3 rd class CE (NCV); 3. Three years sea service as Chief Engineer or 05 years sea service as Second Engineer of a vessel having power upto 3000 KV.	Rs.75,000 per month
02	Naval Architect	01	1. A University degree (BsC/BE) in Naval Architecture/ Marine Engineering from a recognized University/ Institution; 2. At least 05 years experience in Naval Architecture/Ship designing	Rs.75,000 per month

AREA OF CONSULTANCY/JOB DESCRIPTIONS:-

(A) Technical Superintendents:

1. Interact regularly with the Ship's staff to ascertain the operational status;
2. To ensure rectification of all defects of the vessels expeditiously through Marine Dockyard/other authorised agencies;
3. Timely certification of the vessels;
4. To ensure timely supply of spares/stores through Marine Stores;
5. To maintain constant liaison with DDSS for operational deployment of vessels;
6. Regular monitoring and accounting of POL & other stores required for the vessels;
7. To ensure maintenance of proper documentation records/log books on board and its periodical verification;
8. Any other task assigned by DSS/DD(SS) from time to time.

(B) Naval Architect:-

1. Planning of new ship acquisition for the A&N Admn;
2. Preparation of technical specifications of new ship constructions;
3. Preparation and vetting of tender documents for new constructions;
4. Selection of suitable machineries/systems and shipyards for new constructions;
5. Monitoring of the fleet strength and ensure availability of sufficient vessels for the activities of the department;
6. Regular monitoring of all new projects and its timely completion;
7. Any other task assigned by DSS/DD(SS) from time to time.

In addition to the job description explained above, the selected candidates are expected to render all technical/professional guidance and shall be responsible for compliance of all statutory requirements of the vessels owned by the A & N Administration.

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The fee explained above is inclusive of all and no other facilities in any shape or form are admissible to the selected incumbents. The candidates are, however, at liberty to indicate the expected fee in case they are not satisfied with the fee indicated above.

The selected candidates are, however, entitled for one day leave for every completed month during the period of their engagement as Full time Consultant, which shall be availed by them before completion of their tenure of engagement.

The applicants should be of absolute integrity, hard working, willing to accept any challenge/task, capable to complete the assigned task with precision and in a time bound manner and free from major health problems/ deficiencies.

Their engagement as Consultants shall be liable for termination at any time without any notice or assigning reasons thereof and the decision of the A & N Administration in this regard shall be binding to them.

The suitability of the candidates will be assessed by a duly constituted Committee keeping in view the records made available by them, their performance in the personal talk and after assessing their professional knowledge and experience in the field.

Interested persons fulfilling the eligibility criteria may submit their resume in the prescribed form annexed herewith together with attested copies of all certificates/ testimonials to the Commissioner (Shipping), A & N Administration, Port Blair 744101 on or before 15.10.2013. Applications received after the above date will not entertained under any circumstances.

Sd/-
Commissioner (Shipping)
A & N Administration

PROFORMA
(Application for appointment as
Full Time Consultant in the Dte of
Shipping Services)

BIO - DATA

01	Name	
02	Father's name	
03	Date of birth	
04	Address	
05	Educational qualifications	
06	Professional qualifications	
07	Experience	
08	Monthly fee expected	
09	Contact numbers	Tel: Mobile:
10	Present employment details, if any	
	(a) Organization	
	(b) Post held	
	(c) Period of service	
	(d) Monthly emoluments	
	(e) Nature of employment	

Signature of the candidate with date:

List of enclosures:

- 1
- 2
- 3
- 4
- 5