

**OFFICE OF THE DISTRICT PROGRAMME COORDINATOR
THE MAHATMA GANDHI NATIONAL RURAL EMPLOYMENT GURANTEE ACT
SOUTH ANDAMAN DISTRICT**

F.No. 41-6/DRDA/NREGA/Aptmt/2008(Vol-VI) / 1536

Dated 27th December 2013

PRESS NOTE

Applications are invited from the eligible candidate for appointment to the under mention posts purely on contract basis on consolidated pay for the period of eleven months under MGNREGA, South Andaman District.

Designation	No of Post	Remuneration (Fixed)	Age	Educational Qualification
Assistant Engineer	01	Rs 16000/-	Not above 40 years.	<u>Essential qualification :</u> 1. Diploma in Civil Engineering from a recognized Institute. <u>Desirable qualification :</u> 1. Degree in Civil Engineering. 2. One year working experience in the relevant field.
Accountant	01	Rs 12000/-	Not above 40 years	<u>Essential qualification:</u> 1. B.com from a recognized university with computer knowledge. <u>Desirable qualification:</u> 1. M.Com from recognized university. 2. One year working experience in the relevant field.

Data Entry Operator	01	Rs 11000/-	Not above 40 years.	<u>Essential qualification:</u> 1. XII Pass 2. Diploma/ Certificate in computer application from a recognized institute. 3. Data Entry Speed of minimum 8000 key depressions. 4. Knowledge of office application.
Gram Rozgar Sevak	05	Rs 11000/-	Not above 40 years.	<u>Educational Qualification</u> 1. 12 th Pass 2. Diploma/certificate (6 Months or more duration Course) in computer applications from a recognized Institute. <u>Desirable Qualification:-</u> 1. At least 1Year experience in the relevant field. 2. Graduate with Computer knowledge.

Filled Applications should be submitted to the District Programme Officer (Deputy Commissioner, SA), MGNREGA, South Andaman District, Room No 44 on or before 10/1/2014 at 4.30 PM.

Selection Procedure for Post of Assistant Engineer

Interview on **16th January 2014** at 3.00 PM in the Chamber of District Programme Coordinator, (Deputy Commissioner, SA) MGNREGA, South Andaman District.

Selection Procedure for Post of Accountant

Selection procedure includes written Test for the Post of Accountant in the conference hall of the District Programme Coordinator (Deputy Commissioner, SA), MGNREGA, South Andaman District on **17th January 2014** followed by interview. The Top five scorers in the written test will be selected for attending the interview for final selection in the chamber of District Programme Coordinator (Deputy Commissioner, SA), MGNREGA, South Andaman District on **24th January 2014 at 10.00 AM.**

Selection Procedure for Post of Gram Rozgar Sevak

Selection procedure includes written Test for the Post of Gram Rozgar Sevak in the conference hall of District Programme Coordinator (Deputy Commissioner, SA), MGNREGA, South Andaman District on **18th January 2014 at 10:00 AM** followed by interview. The Top five scorers in the written test will be selected for attending the interview for final selection in the chamber of District Programme Coordinator (Deputy Commissioner, SA), MGNREGA, South Andaman District on **24th January 2014 at 10.30 AM.**

Note: Written test will only be conducted for the above said posts if this office receives more than 10 applications under each category of posts.

Selection Procedure for the Post of Data Entry Operator

Selection Procedure includes Trade test for the Post of Data Entry Operator at NIC, District Office, South Andaman District on **21st January 2014 at 10.00 AM** followed by interview. The Top five candidates of the trade test will be selected for attending the interview for final selection in the chamber of District Programme Coordinator (Deputy Commissioner, SA), MGNREGA, South Andaman District on **24th January 2014 at 11.00 AM.**

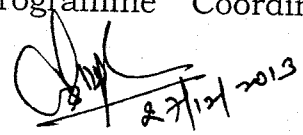
Note: Original documents needs to be produced for verification at the time of Written Test as well as Trade Test.

Attested Documents in respect of Educational qualification & experience if any to be enclosed with the application form:

1. Application may be downloaded from the hyperlink "vacancies" in the Andaman & Nicobar Islands website www.and.nic.in or in alternative may be collected from Room No 44 of Office of the District Programme Coordinator, MGNREGA, South Andaman District.
2. Mark sheets and Certificate in support of Educational Qualification, Employment Registration card, local certificate, computer certificate etc.
3. Experience certificate(s) specifying nature & period of experience should be enclosed.
4. Application should be superscripted as per the above vacant posts and should addressed to the District Programme Coordinator, MGNREGA (Deputy Commissioner) South Andaman District.
5. One recent photograph.
6. Filled application may be submitted at Room No. 44 of Office of the District Programme Coordinator, MGNREGA, South Andaman District.

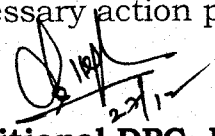
GENERAL INFORMATION:

1. While applying, the applicant should ensure that he/she fulfils the eligibility and other norms and that the particulars furnished by him/her are correct in all respect.
2. **IN CASE IF IT IS DETECTED AT ANY STAGE OF SELECTION THAT A PERSON DOES NOT FULFILL THE ELIGIBILITY NORMS AND/OR THAT HE/SHE HAS FURNISHED ANY INCORRECT/FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT HIS/HER CANDIDATURE WILL STAND CANCELLED. AND WILL BE LIABLE TO BE TERMINATED WITHOUT ASSIGNING ANY REASON THEREOF.**
3. Interested persons shall be liable to be posted any where under the jurisdiction of District Programme Officer, South Andaman District.
4. No accommodation facility will be provided to the selected persons by this office.
5. Engagements of above posts are purely contract based for the period of 11 months. They have no any rights for claiming any employment under the Act or under the Administration.
6. No individual call letters will be issued for appearing in the interview. Therefore candidates are advised to check their performance rating in the Notice Board of Office of the District Programme Coordinator, MGNREGA, South Andaman District.


Additional DPC, MGNREGA
South Andaman District

Copy to:

1. The Director IP&T for information.
- ~~2. The Editor, All India Radio with the request to broadcast the news item.~~
3. The Editor, Doordarshan for information and necessary action please.


**Additional DPC, MGNREGA
South Andaman District**

APPLICATION FORM

Post Applied for.....	<i>Attested Photograph</i>
------------------------------	--------------------------------

1. Name of the Applicant:

2. Father's Name :

3. Date of Birth :

4. Sex

5. Domicile :

6. Whether local or non-local:

7. a) Present Contact Address :

b) Permanent Contact Address:

8. Language spoken/written :

9. Education : High school onwards, please list all your qualifications

Degree	Institute/ Board University	Year	Marks			Main Subject in the Graduation /Post Graduation
			Full Marks	Marks Secured	%	
Matriculation						
Plus Two						
Degree (Graduation)						
Master's Degree (Post Graduation)						
Addl. Qualification, if any						

10. Details of employment (Use separate sheets if required):
Starting with your present employment, list in reverse order all the
Employments you have had.

(a) Current Employments		
From Month/year	To Month/year	Designation
Location of Employment:		
Description of your duties:		
(b) Previous Employment		
	1.	
	2.	
	3.	
From Month/year	To Month/year	Designation
1.		
2.		
3.		
Location of Employment:		
	1.	
	2.	
	3.	
Description of your duties:		
	1.	
	2.	
	3.	
<u>Declaration</u>		
<p><i>I hereby declare that all the information furnished above by me in the application are true, complete and correct to the best of my knowledge and belief. I do understand that in the event of any information found false or incorrect or ineligibility being detected before or after my selection, my candidature/appointment is liable to be cancelled/terminated.</i></p>		
List of enclosures:		
Place :		
Date :		
		<i>(Signature of the applicant)</i>