



F.No. MGNREGA/Ombudsman/N/2014-15/ 275
OFFICE OF THE DISTRICT PROGRAMME COORDINATOR
MAHATMA GANDHI NATIONAL RURAL EMPLOYMENT GUARANTEE ACT
NICOBAR DISTRICT

Car Nicobar, dated the 24th March, 2015

PRESS NOTE

Applications are invited for the post of Ombudsman under MGNREGA, Nicobar District to establish a system for redressal of grievances and disposal of complaints relating to implementation of the MGNREGA in the Nicobar District.

Name of Post : **Ombudsman**
No. of Post : **01**
Place of Posting : **Car Nicobar**
Jurisdiction : **Entire Nicobar District**

Eligibility/Criteria:

1. The candidate should have 20 yrs of experience in public administration, law, academics, social work or management. Experience in working with people or community organization shall be a mandatory qualification.
2. Age limit: below 65 yrs

Terms and Conditions:-

1. Selection of suitable persons for inclusion in the panel shall be based on consideration of eminent standing and impeccable integrity with at least twenty years of experience in public administration, law, academics, social work or management as per documents furnished along with the application. Experience in working with people or community organization shall be a mandatory qualification.
2. No written test/examination or interview shall be conducted and an internal marking system should be evolved by the Selection Committee to rank persons in order of preference.
3. Approved district wise panel of eligible persons shall be valid for 2 (two) years, extendable not more than twice by one year each. In case there is any vacancy due to resignation, removal, death etc., the person next in the approved panel shall be offered the appointment as Ombudsman without calling for a fresh meeting of the Selection Committee.
4. It is clarified that the work of the Ombudsman is in the nature of pro bono public service and no posts are created in the State for purpose.
5. No person who is a member of a recognized political party or a banned organization shall be considered for appointment as Ombudsman. Each person shall be required to file a declaration to this effect along with the application.
6. The persons selected as Ombudsman must be physically active and capable of conducting field tours, inspections and visits to remote rural locations in the districts.
7. The Ombudsman shall be appointed for tenure of 02 (two) years extendable not more than twice by one year each based on a performance appraisal process or till the incumbent attains the age of

68 (sixty eight) years, whichever is earlier. There shall be no reappointment.

Remuneration:-

The ombudsman shall be allowed compensation of Rs. 500/- per sitting.

Last date of receipts of application: - by 4.00 pm on 15th April, 2015 in the office of the District Programme Coordinator (Deputy Commissioner), MGNREGA, Nicobar District, Car Nicobar.

Job Description:-

1. To be responsible for the conduct of business in his office.
2. To maintain confidentiality of any information or document coming into his knowledge or possession in the course of discharging his duties and not disclose such information or document to any person except with the consent of the person furnishing such information or document; provided that nothing in this clause shall prevent the Ombudsman from disclosing information or documents furnished by a party in a complaint to the other party or parties, to the extent considered by him to be reasonably required to comply with the principles of natural justice and fair play in the proceedings.
3. To send a monthly report to the Chief Secretary and Secretary, State Nodal Department recommending appropriate action. The report shall specially highlight case where action needs to be taken against erring NREGA functionaries for their failure to redress the grievance. The report will be accompanied with primary evidence needed to initiate action against the delinquent persons.
4. To furnish a report every year containing a general review of activities of the office of the Ombudsman during the preceding financial year to the Chief Secretary and Secretary, State Nodal Department along with such other information as may be considered necessary by him. In the annual report, the Ombudsman, on the basis of grievances handled by him, will review the quality of the working of the NREGA authorities and make recommendations to improve implementation of NREGA. The report shall be put on the NREGA website.
5. To compile a list of 'awards' passed by it between April and March of each financial year in respect of every NREGA Authority complained against and report it to the Chief Secretary of the State Nodal Department. Text of award shall be put on the NREGA website.

Disposal of Complaints:

1. On receipt of the complaint, Ombudsman may refer the complaints to the appropriate MGNREGA authorities for disposal within 07 days. In the vent of failure f the MGNREGA authority to dispose the complaint, the matter may be taken up by the Ombudsman for disposal.
2. The Ombudsman shall cause a notice of the receipt of any complaint alongwith a copy of the complaint to sent the MGNREGA authority complained against.
3. All cases not involving complicated questions of fact or law shall be disposed within 15 days. Other cases may be disposed within 45 days.

4. When facts of the case are admitted by the parties, the Ombudsman shall dispose the case in accordance with law.

The applicant should submit a written application addressed to the District Programme Coordinator (Deputy Commissioner), MGNREGA, Nicobar District, Car Nicobar with personal Bio data alongwith supporting documents such as attested passport size photograph, experience certificates, etc., after scrutiny of the applications, eligible candidate will be called for a walk-in-interview will be intimated to the candidate in due course.



**Programme Officer,
MGNREGA,
Nicobar District**