



ANDAMAN & NICOBAR UNION TERRITORY HEALTH MISSION  
&  
OFFICE OF THE STATE HEALTH SOCIETY (A&N ISLANDS)

Vacancy Notice

| Sl. No. | Name of the Post                       | Educational Qualification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | No. of Post | Salary       | Last date of receipt of application | Interview time, date, & venue                            |
|---------|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------|-------------------------------------|----------------------------------------------------------|
| 1.      | State Programme Coordinator            | <b>Essential :</b><br>MBBS/ BAMS (Ayurvedic) from institution recognized by Medical Council of India (MCI)<br><br><b>Experience:</b><br>One year experience of working in health services/Public health programme in Non communicable diseases. Working knowledge of operating computers and internet usage.<br><br><b>Desirable:</b><br>Diploma/Masters in public health/CHA<br><br><b>Age limit:</b><br>Upto 35 years. Retired Govt./public sector officers up to the age of 62 years are eligible to apply | 01          | Rs. 50,000/- | 12 <sup>th</sup> June, 2015         | Interview date will be intimated later to the candidates |
| 2.      | State Finance Cum Logistics Consultant | <b>Essential :</b><br>Inter CA/ICWA/M.Com or MBA (Finance/Material Management) with knowledge of computers<br><br><b>Experience:</b><br>Working in health care financing/National Health Accounts<br><br><b>Desirable:</b><br>At least 5 years experience in State level and at least 3 years experience in District level accounting including analysis, financial reporting, budgeting, financial software and reporting system.<br><br><b>Age limit:</b><br>Upto 40 years.                                 | 01          | Rs. 40,000/- |                                     |                                                          |

| APPLICATION FORM                                                       |                           |                             |      |           |               |                          |                                   |
|------------------------------------------------------------------------|---------------------------|-----------------------------|------|-----------|---------------|--------------------------|-----------------------------------|
| Post Applied for:                                                      |                           |                             |      |           |               | Self Attested Photograph |                                   |
| 1. Name of the Applicant:                                              |                           |                             |      |           |               |                          |                                   |
| 2. Father's Name:                                                      |                           |                             |      |           |               |                          |                                   |
| 3. Date of Birth:                                                      |                           |                             |      | 4. Sex:   |               |                          |                                   |
| 5. Present Contact Address with Telephone No.:                         |                           |                             |      |           |               |                          |                                   |
| 6. Permanent Contact Address with Telephone No.:                       |                           |                             |      |           |               |                          |                                   |
| 7. Languages spoken/written:                                           |                           |                             |      |           |               |                          |                                   |
| 8. Education: High school onwards, please list all your qualifications |                           |                             |      |           |               |                          |                                   |
| S.No                                                                   | Educational Qualification | Institute/ Board & Location | Year | Marks     |               |                          | Full/Part Time/ Distance Learning |
|                                                                        |                           |                             |      | Full Mark | Marks Secured | %                        |                                   |
| 1.                                                                     |                           |                             |      |           |               |                          |                                   |
| 2.                                                                     |                           |                             |      |           |               |                          |                                   |
| 9. Employment Reg. No.:                                                |                           |                             |      |           |               |                          |                                   |
| Years of experience:                                                   |                           |                             |      |           |               |                          |                                   |

|                                                                                        |                   |             |
|----------------------------------------------------------------------------------------|-------------------|-------------|
| <b>10 A. Current Employment:</b>                                                       |                   |             |
| From (Month / Year)                                                                    | To (Month / Year) | Designation |
| Location of Employment:                                                                |                   |             |
| Description of your duties:                                                            |                   |             |
| <b>10 B. Previous Employment:</b>                                                      |                   |             |
| From Month / Year                                                                      | To Month / Year   | Designation |
| Location of Employment:                                                                |                   |             |
| Description of your duties:                                                            |                   |             |
| The above information furnished by me is correct and true to the best of my knowledge. |                   |             |
| Signature of the Applicant                                                             |                   |             |

**Documents to be enclosed with the application:**

Attested photocopies of Mark Sheets, Certificates in support of Educational Qualifications, e.g. Degree, Post-graduation, Professional Qualifications etc. (as the case may be) **Experience certificate(s)** specifying **NATURE & PERIOD** of experience should be enclosed.

**Application should be sent in a cover superscripted "APPLICATION FOR THE POST OF ....." and should be addressed to: A & N Union Territory Health Mission, AP-III, Type –IV Quarter, Atlanta Point, Port Blair-744104, Telefax: 03192-234965, e-mail: [nrhm.anislands@gmail.com](mailto:nrhmanislands@gmail.com)**

**GENERAL INFORMATION**

- i. The appointment will be made purely on merit basis.
- ii. Interested candidates fulfilling the eligibility are requested to apply in the prescribed format in A4 size paper.
- iii. While applying for the post, the applicant should ensure that he/she fulfils the eligibility and other norms and that the particulars furnished by him/ her are correct in all respects and suppression of information would lead to disqualification at any stage.
- iv. Interested candidates shall be ready to work in remote / hard areas as and when directed and also may have to travel to remote/hard areas as required.
- v. Incomplete/defective applications, applications without photograph of the candidates shall be summarily rejected.
- vi. The engagement will be as per the guidelines of under State Health Society (A&N Islands) on Contract basis for period of 11 months from the day you sign the contract within the stipulated period as per the offer of appointment letter. You are liable to serve anywhere in the Andaman & Nicobar Islands. Any extension or renewal of your appointment beyond this duration, if any, will be subject to a review on your performance and contribution in your work and an agreement on terms that must be mutually agreed upon. However this would not be construed in any manner a promise for the regular appointment under State Health Society (A&N Islands).
- vii. No individual call letters will be issued for appearing in the interview. Eligible candidates who have submitted application are required to attend the interview on the above mentioned date.
- viii. No TA/DA shall be payable for appearing in the interview.

Mission Director  
UT Health Mission